

BOROUGH OF VANDERGRIFT

MINUTES OF THE VANDERGRIFT COUNCIL MEETING

MAY 1, 2023

The Council of the Borough met in the Council Chambers of the Municipal Building at 7:00 pm, with President Chvala presiding. The Pledge of Allegiance to the Flag was recited.

MEMBERS PRESENT:

Jody Sarno	Thomas Holmes
Daisha Clayton	Marilee Kessler
Kathleen Chvala	Christine Wilson

OTHER OFFICIALS:

Lenny Collini, Mayor	Stephen DelleDonne, Secretary
Shae Kraft, Solicitor	Theresa Geltz, Asst. Secretary
Lucian Bove, Engineer	Joseph Caporali, Police Chief

MINUTES:

The Minutes of the April 3, 2023 meeting were approved by motion of Mr. Sarno , second by Ms. Clayton. Motion carried.

VISITORS:

A motion was made by Mrs. Wilson, second by Mr. Holmes , to hear from visitors at this time. Motion carried.

Tony Fisher, representing The Rock Church of Spring Church, requesting permission to use Kennedy Park for their "Days of Fun in the Park" on June 11<sup>th</sup> & 25<sup>th</sup>, July 9<sup>th</sup> & 23<sup>rd</sup>, and August 13<sup>th</sup> & 27<sup>th</sup>. (See page 1-A)

President Chvala turned this matter over to the Recreation Committee.

1-A

# Sundays in the Park

## Kennedy Park—Vandergrift

June 11 & 25 2-4PM

July 9 & 23 2-4PM

Aug 13 & 27 2-4PM



### FREE Fun & Food for all ages--

**\*Rock Climbing Wall**

Weather permitting—events will be cancelled due to rain or high winds for your safety

**\*Bounce Houses**

**\*Obstacle Course**

**\*Foam Party**

**\*Sno Cones**

**\*Hot dogs & nachos**

Sponsored by:

FMI 724.478.5335  
YOURROCK.ORG



# ROCK

HELPING FAMILIES CHANGING LIVES

1715 State Rt 56 Spring Church, PA



Ashley Kelly, 312 Sycamore Street, addressed Council in regards to a team of community volunteer dedicated to the creation of an Active Transportation Plan. (See page 2-A).

Julia Martin, 214 ½ Longfellow Street, expressed her appreciation to Officer Zemba for responding to a 911 call regarding kids hanging around her bussing garage.

Don Detar, 213 Lowell Street, to check on a hunk of concrete at the corner of Linden & Beech Streets.

A motion was made by Mr. Holmes, second by Mr. Sarno, to return to the regular order of business. Motion carried.

MAYOR'S REPORT:

Mayor Collini thanked all those involved in the April 29<sup>th</sup> Clean-Up. He recognized Officer Gray, Mr. Sarno, Mr. Holmes and the Kiski Area Key Club. He also stated that everyone should begin cleaning around their properties.

Mayor Collini stated that the Borough was notified by the Westmoreland County Weights and Measures that the parking meters are due for recertification. He stated the meters have been bagged and will remain out of order until such time as all meters are recertified.

Mayor Colini recognized Denny & Jean Silvis's 50<sup>th</sup> anniversary.

A motion was made by Mrs. Wilson, second by Mr. Holmes, to accept the Mayor's Report. Motion carried.

SECRETARY'S REPORT:

No Report

CODE OFFICER'S REPORT:

The Secretary reported that the Code Officer issued 33 violations and 2 citations during the month of April.

A motion was made by Mr. Sarno, second by Mr. Holmes, to accept the Code Officer's Report. Motion carried.

CORRESPONDENCE & COMMUNICATIONS:

The Secretary presented and read the following communications received:

2-A

Hi!  
Name  
Address

I come to you today as part of a growing team of experienced community volunteers dedicated to the creation of an Active Transportation Plan, ATP.

For those unfamiliar with this, an Active Transportation Plan is an ACTION PLAN THAT USES COMMUNITY INPUT TO CREATE A PLAN FOR SAFE MOBILITY OPTIONS, SUCH AS WALKING, BIKING, ADA ACCESSIBILITY. (DETERMINE LOCAL NEEDS THROUGH A COMMUNITY SURVEY/MEETING, ETC.) This can include things like curb cutting, sidewalks, reflective paint, etc. In case no one has noticed, we need sidewalk help. 😊

There are all sorts of grants available for many of Vandergriff's needs, However, funders want to know how we can use such grant money effectively. We're talking millions in potential funding. When the time comes it looks like the Borough would have to be the one to oversee/apply for the ATP funding, but we're starting now, over a year out, so that we can connect our communities and better educate ourselves with this process. We already have a grant writer, experienced consultant, and civil engineer assisting!

Just to be clear, we are not asking for a total commitment right now, we just want to give you the information. We are determining the answers now and will share them with you to keep you informed. Again, this is only for the official plans to be created, not actually to build anything yet. We are working to create this plan through a cooperative effort between communities.

We've been told there is a good chance this will come at no cost to us because of our area's history and need, but we are still confirming that!

One last thing, There is an upcoming summer workshop about capacity building and pre-planning. That would help walk us through the steps as well as offer some funds for working on scope and proposed budget with a local consultant. We'll supply that information as soon as we have it.

Exhibit 1-A: Sarah Buzzard, Library Director.

Subject: "Story Time in the Park"-Kennedy Park- July 11<sup>th</sup> & 18<sup>th</sup>.  
"Story Time in the Park"-Franklin Park – July 25<sup>th</sup> & August 1<sup>st</sup>.

A motion was made by Mr. Holmes, second by Mrs. Kessler, to approve the  
aforementioned requests. Motion carried.

Exhibit 2-A: Natalie Jaworsky, Market Manager.

Subject: Request to use lower portion of Columbia Parking lot for the annual  
Vandergrift Farmer's Market.

A motion was made by Mr. Holmes, second by Mr. Sarno, to approve this request.  
Motion carried.

REGULAR AND STATED BILLS:

A motion was made Mr. Sarno, second by Ms. Clayton, to pay all stated and approved bills.  
Motion carried.

STREET & SANITATION REPORT:

Chairperson Wilson reported that the new Ford 550 Dump Truck has been delivered. She  
also reported that old Ford 350 Dump Truck was sold at a municibid sale for \$15,050.00

Mrs. Wilson stated that the Borough Crew, starting June 5<sup>th</sup>, will change their starting time  
for the collection of refuse from 7:00 am to 6:00 am.

Mrs. Wilson outlined the various work performed by the Borough Crew during the month of  
April. ( See 3-A & 3-B)

A motion was made by Mr. Holmes, second by Mr. Sarno, to accept the Street & Sanitation  
Report. Motion carried.

ENGINEER'S REPORT:

In regards to bid openings at the April 3<sup>rd</sup> meeting pertaining to the 2023 Liquid Fuel Paving  
& Patching Project, Engineer Bove stated that the low bid was reduced to \$38,435, of which  
reduces said bid by 14.45% and falls within the bid specifications reserving the right to reduce  
the project award up to 15%. (See page 3-C)

Exhibit 1-A



Vandergrift Public Library  
128C Washington Ave. Vandergrift, PA 15690  
724-568-2212 [sarah.buzzard@wlnonline.org](mailto:sarah.buzzard@wlnonline.org)  
[www.vandergriftpubliclibrary.org](http://www.vandergriftpubliclibrary.org)



Vandergrift Municipal Building  
109 Grant Avenue  
Vandergrift, PA 15690

March 24, 2023

Dear Vandergrift Park and Recreation Committee,

We appreciate the relationship that we have built with the borough in letting us use your local parks. We value your time and assistance on those scheduled days and we hope we can continue to strengthen that relationship as we work together to give the community educational and exciting programming. We seek to request space for our upcoming summer reading program:

**Location:** Kennedy Park

**Event:** Story Time in the Park by the Vandergrift Public Library

**Date Requested:** Tuesday July 11 & 18<sup>th</sup> at 11am

**Location:** Franklin Park

**Event:** Story Time in the Park by the Vandergrift Public Library

**Date Requested:** Tuesday July 25<sup>th</sup> & August 1<sup>st</sup> at 11am

Please let me know if we are allowed to use the space for this event as soon as possible. This really is a very worthwhile community event-one that creates wonderful memories! Thank you in advance.

Sincerely,

Sarah Buzzard  
Library Director

&

Kelsey Lege  
Youth Program Coordinator

Exhibit 2-A



Vandergrift Farmers' Market  
PO Box 191  
Spring Church, PA 15686  
724-422-3883



April 26, 2023

Vandergrift Borough Council  
c/o Steve Delledonne, Borough Secretary  
109 Grant Avenue  
Vandergrift, PA 15690

Council Members:

On behalf of the Vandergrift Farmers' Market, I ask your permission to use the lower portion of the Columbia parking lot for the market.

The market will be open from 4 p.m. to 6:30 p.m. every Thursday beginning June 1th and ending October 12th, 2023.

I look forward to hearing from you and thank you in advance for your cooperation.

Cordially,

Natalie Jaworskyj  
Market Manager  
724-422-3883

**Work Done for Pool Committee**

Cleaned creek (2 days of work)

Cleaned leaves out of pool

Pick up & delivered mulch to pool

1 worker + dump truck to haul debris from pine tree that was cut down

**Work Done for Building & Grounds Committee**

Repaired toilet & urinal at Borough Building

Picked up junk for scrap in borough building basement and cleaned basement

**Work done for Tree Committee**

Removed numerous small dead or damaged trees from various streets

Trim low hanging limbs of trees various streets

**Work done for Police & Public Safety Committee**

Remove parking meters poles from various streets

Transferred all old parking meters to borough building

Helped with parking meter head removal



**Recreation Committee**

Removed fencing & dugouts at Kennedy Park & hauled away fence for scrap and debris from dugouts to McCutcheon

Picked up top soil and mushroom manure & seed to fill in where dugouts & fencing was removed.

Installed 3 new no parking signs on Kennedy Way.

Removed dangerous ramps at skate park.

Cleaned graffiti of back of stage & new shed at basketball courts.

Repair electrical outlet on stage.

Repaired broken & missing blocks on stage.

Repaired new benches at Kennedy Park. Dugout & placed mulch under benches.

Picked up mulch & spread at both playgrounds.

2-3

**BOROUGH OF VANDERGRIFT  
2023  
STREET PAVING & PATCHING PROJECT  
USING LIQUID FUELS FUNDS**

**REDUCED BID TABULATION \***

Bid Opening: April 3, 2023 - 7:00 p.m.

Bidder Name: West Penn Paving, LLC  
 Bid Bond: Yes  
 References: Yes  
 Public Works Verification Form: Yes  
 Non-Collision Affidavit: Yes

Item	Description	Qty.	Units	1st Unit Price	1st Cost	2nd Unit Price	2nd Cost
1	Rotomilling 2" Depth	710	SY	\$12.50	\$8,875.00	\$9.65	\$6,851.50
2	1/2" Leveling Course	29	TN	\$150.00	\$4,350.00	\$227.00	\$6,583.00
3	1 1/2" Wearing Course	58	TN	\$145.00	\$8,410.00	\$241.00	\$13,978.00
4	Trench Patch 4' Wide Binder, 6' Wide Wrg.	270	LF	\$50.00	\$13,500.00	\$53.70	\$14,499.00
5	Pavement Replacement	30	SY	\$110.00	\$3,300.00	\$161.50	\$4,845.00
<b>TOTAL COST OF PROJECT:</b>					<b>\$38,435.00</b>		<b>\$46,756.50</b>

- \* The quantity of Item 4. Trench Patch, is being reduced from 400 LF to 270 LF by eliminating 130 LF on 37th Street.
- All Other item quantities remain the same.
- The Bid Specifications reserve the right to reduce the project cost up to 15%. This Reduction is less than 15%.
- Estimated Cost & Anticipated Budget: \$37,500
- No Bid was received from Daniel's Excavating

A motion was made by Mr. Holmes, second by Mr. Sarno, to award the bid regarding the aforementioned Street Project to West Penn Paving, LLC, the low bidder at \$38,435.00. Motion carried.

Engineer Bove informed Council that he is awaiting for the contactor to provide a signed agreement, bonds and insurance before work can begin on the Vandergrift Pool Project.

In regards to the MS4 storm water management ordinance waiver status, Engineer Bove stated that he will reach out to someone at DEP to determine if the Borough will receive an additional two year extension due the period of Covid.

Mr. Holmes stated that the select cutting of trees within Project 70 has begun.

Engineer Bove recommended that Council approval a driveway permit at 273 Sherman Avenue.

A motion was made by Mr. Holmes, second by Mrs. Wilson, to approve the driveway permit at 273 Sherman Avenue. Motion carried

Engineer Bove stated that the Westmoreland County Planning Department has approved the Borough's 2023 CDBG Street Resurfacing Project.

A motion was made by Mrs. Wilson, second by Mr. Holmes, to direct the Engineer to prepare plans and specificatios for the purpose to advertise bids on said project. Motion carried.

See page 4-A of the entire Engineer's Report.

A motion was made by Mr. Sarno, second by Ms. Clayton, to accept the Engineer's Report. Motion carried.

#### BUDGET & FINANCE REPORT:

Chairperson Clayton stated that each member of Council has received budget reports on the General Fund, Pool Fund and the State Aid Fund.

A motion was made by Mr. Holmes, second by Mrs. Kessler, to accept the Budget & Finance Report. Motion carried.

#### POLICE & PUBLIC SAFETY REPORT:

Chief Caporali provided the following activity report for the Vandergrift Police during the month of April:

1. Responded to 323-911 calls.

4-A

boveengineering@comcast.net

4/26/2023 9:24 AM

## Engineer report and agenda items

To Stephen DelleDonne <vgborosec@comcast.net> • kathychvala@vandergriftborough.com Copy  
 Larry Loperfio <ldl@gllawyers.com> • Christine Wilson <christinewilson1782@gmail.com> •  
 Tom Holmes <tomholmes@vandergriftborough.com> •  
 Marilee Kessler <marileekessler@vandergriftborough.com> •  
 Daishaclayton <daishaclayton@vandergriftborough.com> • johnuskuraitis@vandergriftborough.com •  
 jodysarno@vandergriftborough.com • Lenny Collini <lennycollini@vandergriftborough.com>

Ladies and Gentlemen,

My requested agenda items for the May 1, 2023 Council meeting are as follows:

1. 2023 Paving & Patching Liquid Fuels Project – Award reduced bid as allowed by bid specifications
2. Vandergrift Pool Rejuvenation - DCED GTR Grant – Awaiting signed agreements, Bonds & Insurance
3. MAAT Act 537 Plan Update & Resolution – Consider approval or conditional approval of Resolution
4. Unsafe Structures / Conditions – Porch at 506 Hancock has been secured from access. Owner is on oxygen and on disability. Asking for additional time to repair. Chimney and Garage at 321 Hancock Avenue have been repaired and Violation resolved
5. Columbia Avenue Parking Lot Stormwater Mitigation Project – No update
6. County Water & Sewer Grant – No update
7. Washington Avenue Train Station Parking Lot Survey – Adjacent properties lines established.
8. DCED Local Share Category 4 Grant Casino Theater & Library Building – Awaiting grant contract from DCED
9. DCED 2023 Multimodal (MTF) Grant Program Application – Approve Resolution
10. SLFRF Annual Report – Submitted 4-25-2023
11. MS4 Waiver Status – Discuss
12. Curb Cut Request at 237 Sherman Avenue – See Solicitor Correspondence
13. Project 70 Tree Harvest – Anticipate starting soon
14. Driveway Permit 237 Sherman Avenue – (Issued) Formal Approval from Council required
15. 2023 CDBG Street Resurfacing Project – Authorize preparation of plans and Specifications and to advertise bids when authorized by County Planning

I will be available during the meeting to answer any questions and to assist with items duly added to the agenda during the meeting. If anyone has any questions, please feel free to contact me. Thank you.

Sincerely,

**Lucien Bove, PE**  
**Bove Engineering Company**  
 8201 Route 819  
 Greensburg, PA 15601  
 (724) 925-9269

2. Issued 26 non-traffic citations and 12 traffic citations.
3. 16 criminal arrests.
4. Issued 6 illegal parking tickets.

A motion was made by Ms. Clayton, second by Mrs. Wilson, to accept the Police & Public Safety Report. Motion carried.

BUILDING & GROUNDS REPORT:

Chairperson Sarno reported that the toilet in the basement of the Municipal Building has been removed and also stated that the sink in the basement will be removed.

Mr. Sarno reported that the following work has been done on the roof of the Vandergrit No.2 Department: Applied roofing material to patch open seams and exhaust pipe; applied flashing in areas where possible leaks were occurring.

A motion was made by Mr. Holmes, second by Ms. Clayton, to accept the Building & Grounds Report. Motion carried.

TREE & LIGHT REPORT:

Chairperson Kessler stated that there are two trees on the 500 block of Hancock Avenue that have some issues.

Mrs. Kessler stated she will be focusing on the trees located in the Veterans Memorial Park at the Vandergrit Bridge and have the area addressed for the Memorial Day celebration services.

A motion was made by Mrs. Wilson, second by Mr. Holmes, to accept the Tree & Light Report. Motion carried.

GENERAL GOVERNMENT REPORT:

No Report

RECREATION REPORT:

No Report

SOLICITOR'S REPORT:

Solicitor Kraft presented Resolution No. 3-2023 for adoption, which pertains to a request of a Multimodal Transportation Fund Grant for the Ninth Street retaining wall replacement. (See page 5-A)

RESOLUTION 3 of 2023

**A RESOLUTION OF THE BOROUGH OF VANDERGRIFT, COUNTY OF WESTMORELAND AND COMMONWEALTH OF PENNSYLVANIA REQUESTING A MULTIMODAL TRANSPORTATION FUND GRANT FOR THE NINTH STREET RETAINING WALL REPLACEMENT PROJECT WITHIN THE BOROUGH OF VANDERGRIFT.**

**BE IT RESOLVED**, that the Borough of Vandergrift of Westmoreland County hereby requests a Multimodal Transportation Fund Grant in the amount of \$480,533.00 from the Commonwealth Financing Authority to be used for the replacement of the Ninth Street retaining wall within the Borough of Vandergrift.

**BE IT FURTHER RESOLVED**, that the Applicant does hereby designate Kathleen Chvala, Council President, and Thomas Holmes, Council Vice-President, to execute all documents and agreements between the Borough of Vandergrift and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested Grant.

I, **STEPHEN J. DELLEDONNE**, duly qualified Secretary of the Borough of Vandergrift, County of Westmoreland, Pennsylvania, hereby certify that the foregoing is a true and correct copy of the Resolution duly adopted by a majority of the Vandergrift Borough Council at a regular public meeting held on May 1, 2023, and said Resolution being recorded in the minutes of the Borough of Vandergrift and remains in effect as of this date.

**IN WITNESS WHEREOF**, I affix my hand and seal of the Borough of Vandergrift, this 1<sup>st</sup> day of May, 2023.

BOROUGH OF VANDERGRIFT:

BY: Kathleen Chvala  
KATHLEEN CHVALA  
Council President

ATTEST:

Stephen J. DelleDonne (SEAL)  
STEPHEN J. DELLEDONNE  
Borough Secretary

A motion was made by Mr. Holmes, second by Mr. Sarno, to adopt Resolution No. 3-2023. Motion carried.

Solicitor Kraft presented for adoption Resolution No. 4-2023, in regards to Act 537 Sewage Facilities Plan Revision. (See pages 6-A-6-D)

A motion was made by Mr. Holmes, second by Mrs. Wilson, to adopt Resolution No. 4-2023. Motion carried.

A motion was made by Mr. Holmes, second by Mr. Sarno, to accept the Solicitor's Report. Motion carried.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

ADJOURNMENT:

A motion was made by Mr. Holmes, second by Mrs. Kessler, to adjourn the meeting. Motion carried.

The meeting was adjourned at 7:53 pm.

RESOLUTION NO.: 4 of 2023  
DATE ADOPTED: May 1, 2023

**A RESOLUTION OF VANDERGRIFT BOROUGH, WESTMORELAND COUNTY, PENNSYLVANIA FOR ACT 537  
SEWAGE FACILITIES PLAN REVISION**

**WHEREAS**, Section 5 of the Act of January 24, 1966, P.L. 1535, known as the "Pennsylvania Sewage Facilities Act," as amended, and the Rules and Regulations of the Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, requires the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters and/or environmental health hazards with sewage wastes, and to revise said plan whenever it is necessary to meet the sewage disposal needs of the municipality, and

**WHEREAS**, the Municipal Authority of Allegheny Township (Authority) has prepared a sewage plan design which provides for sewage facilities in Allegheny Township, and the alternative of choice to be implemented is Pump Station Alternative No. 1: Rebuild Chartiers #1, Upsize Markle #2 and Eliminate Melwood #3 and LaBelle Vue Sewer Alternative No.1: Install Sewer along LaBelle Vue Road and south of Nevada Drive and tie into Vandergrift. The key implementation activities include the elimination of existing malfunctioning on-lot sewage disposal systems, the construction of gravity sewers, pumping facilities improvements/consolidation, and all other associated upgrades as described in the Facility Plan. The anticipated schedule upon which implementation will occur is as follows:

- Submit Act 537 Plan Update to the PADEP – May 31, 2023
- Receive the Approval of the PADEP – July 31, 2023
- Design of the Pump Station Upgrade & Sewer Installation Project – August 31, 2023
- Apply for and Acquire All Necessary Permits for Construction – October 31, 2023
- Final Design of Project – November 30, 2023
- Obtain Construction Financing – May 22, 2024
- Bid Project – June 21, 2024
- Award Construction Contracts – July 21, 2024
- Construction Complete – April 7, 2025



**WHEREAS**, the Borough finds that the Facility Plan described above conforms to applicable zoning, subdivision, other municipal ordinances and plans and to a comprehensive program of pollution control and water quality management.

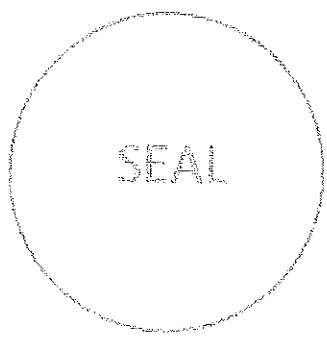
**WHEREAS**, the Borough and the Authority, upon implementation of the Facility Plan, shall enter into an Intermunicipal Agreement. The Intermunicipal Agreement shall contain provisions for the following items to be negotiated between the parties:

- Transportation fees assessed between the parties unless otherwise waived,
- Future connection(s) by the Borough into Authority sewers proposed under this Facility Plan,
- Acquisition of easements by Authority to allow for future connection(s) by Borough into Authority sewers proposed under this Facility Plan,
- Tap fees assessed between the parties unless otherwise waived,
- Sewer recovery fees assessed between the parties unless otherwise waived, and
- Reimbursement of costs, up to an agreed upon amount, incurred by Borough for engineering and legal fees relating to the project proposed under this Facility Plan unless otherwise waived.

**WHEREAS**, the Borough and the Authority acknowledge that any additional expansion of sewage facilities in Allegheny Township proposing to connect into sewers owned by the Borough or increase flow into sewers owned by the Borough will require additional planning by Authority under the Pennsylvania Sewage Facilities Act and a new Intermunicipal Agreement. Likewise, any future connections by Borough into Authority sewers may require additional planning by Borough under the Pennsylvania Sewage Facilities Act.

**NOW, THEREFORE, BE IT RESOLVED** that Vandergrift Borough hereby adopts and submits to the Department of Environmental Protection for its approval as a revision to the "Official Plan" of the municipality, the above referenced Facility Plan. The Borough hereby assures the Department of the complete and timely implementation of the said plan as required by law. (Section 5, Pennsylvania Sewage Facilities Act as amended).

ADOPTED AND RESOLVED this 1<sup>st</sup> day of May, 2023.



VANDERGRIFT BOROUGH

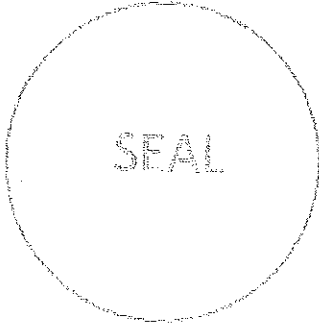
BY: Kathy Chvala  
Kathy Chvala, Council President

ATTEST:

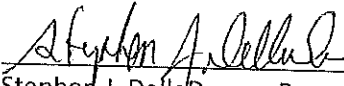
Stephen J. DelleDonne  
Stephen J. DelleDonne, Borough Secretary

6-D

I, Stephen J. DelleDonne, Secretary of Vandergrift Borough, Westmoreland County, Pennsylvania, hereby certify that the attached is a true and correct copy of Resolution No. 4-2023 adopted May 1, \_\_\_\_\_, 2023.



VANDERGRIFT BOROUGH

  
\_\_\_\_\_  
Stephen J. DelleDonne, Borough Secretary