

BOROUGH OF VANDERGRIFT

MINUTES OF THE VANDERGRIFT COUNCIL MEETING

JULY 3, 2023

The Council of the Borough met in the Council Chambers of the Municipal Building at 7:00 pm, with Vice President Holmes presiding. The Pledge of Allegiance to the Flag was recited.

MEMBERS PRESENT:

Jody Sarno	Thomas Holmes
Daisha Clayton	Marilee Kessler
Christine Wilson	

OTHER OFFICIALS:

Stephen DelleDonne, Secretary
Shae Kraft, Solicitor
Lucian Bove, Engineer

At this time a moment of silence was held for the passing of Barbara Turiak, former Mayor of Vandergrift.

MINUTES:

The Minutes of the June 5, 2023 meeting were approved by motion of Mr. Clayton , second by Ms. Kessler. Motion carried.

VISITORS:

A motion was made by Mrs. Wilson , second by Mr. Sarno , to hear from visitors at this time. Motion carried.

Brianna Burd, 108 15th Street, thanked Council for allowing the Pride Event to be held at Kennedy Park.

Vice President Holmes stated that he had received positive feed back on this event.

Don Detar, 213 Lowell Street, stated that work needs to be done about the grass violations in town.

Vice President Holmes stated that the Code Officer is working on these matters, and that getting results takes time.

Mr. Detar stated that garbage cans are being left on Lowell Street.

A motion was made by Mrs. Wilson, second by Mr. Sarno, to return to the regular order of business. Motion carried.

MAYOR'S REPORT:

No Report

SECRETARY'S REPORT:

No Report

CODE OFFICER'S REPORT:

During the month of June, the Code Officer issued 214 violation notices and filed 2 citations at the magistrate's office.

A motion was made by Mr. Sarno, second by Ms. Clayton, to accept the Code Officer's Report. Motion carried.

CORRESPONDENCE & COMMUNICATIONS:

Exhibit 1-A: John Petterman, director of athletics, Kiski Area.

Subject: Request to use the Ellen Toy Grass Volleyball Court at Kennedy Park on September 29, 2023, beginning at 4:30 pm.

A motion was made by Ms. Clayton, second by Mr. Sarno, to approve the aforementioned request. Motion carried.

Exhibit 2-A: Anthony Ferrante, Casino Theater.

Subject: Question whether Council is interested in acquiring a cannon, of which, To be placed at the intersection of Grant & Columbia.

A motion was made by Mrs. Wilson, second by Mrs. Kessler, to table this matter at this time. Motion carried.



June 7, 2022

Borough of Vandergrift
109 Grant Avenue
Vandergrift PA 15690

Dear Borough of Vandergrift,

We, at Kiski Area, are preparing for a great season of Cavalier volleyball, and would like to request the use of the Ellen Toy Grass Volleyball Court at Kennedy Park on Tuesday, September 29, 2022 beginning at 4:30pm. We will be hosting Norwin for "Pack the Park", an evening of volleyball in remembrance of our former coach Ellen Toy.

You should have our proof of insurance on file, but if you need me to send it, please let me know.

We certainly appreciate your assistance and hope that we can count on your support.

Thank you and I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink that reads "John Peterman". The signature is stylized and cursive.

John Peterman
Director of Athletics
john.peterman@kiskiarea.com
724-845-6683

Exhibit 2-A

Janice Oberdorf <jlo129@live.com>

6/1/2023 2:18 PM

Council Meeting

To theresageltz@vandergriftborough.com <theresageltz@vandergriftborough.com>

The Casino Theater has the opportunity to acquire a cannon. If Council wishes to place it where the old one sat in the traffic circle at Grant and Columbia, the signs in that circle would need to be removed. Please let us know if you want us to acquire it.

Anthony Ferrante
President
CTRM

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

Exhibit 3-A: Sarah Buzzard, Vandergrift Library Director.

Subject: Request to use the stage at Kennedy Park on August 8th for the purpose of sponsoring a "4Rivers Barbershop Quartet Group Performance.

A motion was made by Mr. Sarno, second by Mrs. Kessler, to approve the aforementioned request. Motion carried.

REGULAR & STATED BILLS:

A motion was made by Mr. Sarno, second by Mrs. Wilson, to pay all stated and approved bills. Motion carried.

STREET & SANITATION REPORT:

Chairperson Wilson reported that there is a sinkhole on Beech Street that extends along the sewer line in a parallel direction which is approximately 9-10 feet deep. She recommends to camera this area to locate the extent of the hole.

Engineer Bove stated that this void goes down the street. He recommended putting an expandable clay material at this time and backfill with 2-A or 2-B stone to the surface and then monitor the street. He stated that he does not feel that this is mine subsidence.

Engineer Bove also stated that if this area needs repaired it could cost up to \$180,000.

Mrs. Wilson stated that the Department has trimmed 54 low hanging tree limbs on various streets and that work on painting parking spaces on various streets also.

Mrs. Wilson reported that Jonathon Roberts, a full-time employee, and Seth VanHorn, a part-time employee have quit and that she has hired 2 part-time employees, Isaac Fitch & Ashley Peters.

A motion was made by Mr. Sarno, second by Mrs. Kessler, to accept Jonathon Roberts resignation as a labor for the Vandergrift Street & Sanitation Department. Motion carried.

A motion was made by Mrs. Wilson, second by Mr. Sarno, to advertise for the employment of a labor within the Street & Sanitation Department. Motion carried.

A motion was made by Mr. Sarno, second by Mrs. Kessler, to accept the Street & Sanitation Report. Motion carried.

ENGINEER'S REPORT:

Exhibit 3.A



Vandergrift Public Library
128C Washington Ave. Vandergrift, PA 15690
724-568-2212 sarah.buzzard@wlnonline.org
www.vandergriftpubliclibrary.org



Vandergrift Municipal Building
109 Grant Avenue
Vandergrift, PA 15690

June 16, 2023

Dear Vandergrift Park and Recreation Committee,

We appreciate the relationship that we have built with the borough in letting us use your local parks. We value your time and assistance on those scheduled days and we hope we can continue to strengthen that relationship as we work together to give the community educational and exciting programming. We seek to request space for our upcoming summer reading program:

Location: Stage behind Kennedy Park

Event: 4Rivers Barbershop Quartet Group Performance

Date Requested: Tuesday August 8th 5pm-8pm

This program will be partially sponsored by the Westmoreland Parks & Rec Grant applied for as a joint Westmoreland Library Network grant for the libraries within the county to host this group. Please let me know if we are allowed to use the space for this event as soon as possible, by letter, phone call or email. This group seems to be really interactive and a fun performance which gives opportunity to create wonderful memories! Thank you in advance.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sarah Buzzard', written in a cursive style.

Sarah Buzzard
Library Director

724-568-2212
vandergriftlibrarydirector@gmail.com

Engineer Bove presented and reviewed his report for the July 3rd meeting, (See pages 4-A & 4-B)

In regards to pool renovation project, Engineer Bove stated that as of June 27th, he had anticipated completion of the repairs and reattachment of the liner and is awaiting a reply from Renosys.

Mr. Sarno questioned when the pool is anticipated to open.

Engineer Bove stated that once the liner is reattached the filling of the pool will take three days. At this time he could not give a definite date.

Ms. Clayton stated that the filling of the pool with water will take 5-6 days.

In regards to the Columbia Avenue Parking Lot Stormwater Mitigation Project, Engineer Bove stated that DEP wants construction details which were not originally anticipated by the Westmoreland County Conservation District.

A motion was made by Mrs. Wilson, second by Mr. Sarno, to approve payment of \$38,062.27 to West Penn Paving for the completion of the 2023 Paving & Patching Street Project. Motion carried. (See page 4-C)

A motion was made by Mr. Sarno, second by Ms. Clayton, to approve payment of \$67,860.00 for work done at the Vandergrift Pool. Motion carried. (See page 4-D)

In regards to the 302 Bryant Street Echo Cottage, which was approved by the Vandergrift Zoning Board, Engineer Bove questioned if a separate sewer connection will be required, and if so, he recommended a separate sewer tap be established.

Following a discussion of this matter, and this being a separate residence, that sewer tap be required.

A motion was made by Mr. Sarno, second by Ms. Clayton, to accept the Engineer's Report. Motion carried.

BUDGET & FINANCE REPORT:

Chairperson Clayton stated that each member of Council has been provided with copies of the General Fund Budget, the Pool Budget, and the State Aid Budget.

A motion was made by Mr. Sarno, second by Mrs. Wilson, to accept the Budget & Finance Report. Motion carried.

Engineer report and agenda items

To Stephen DelleDonne <vgborosec@comcast.net> • kathychvala@vandergriftborough.com Copy
 Larry Loperfido <ldl@gllawyers.com> • Christine Wilson <christinewilson1782@gmail.com> •
 Tom Holmes <tomholmes@vandergriftborough.com> •
 Marilee Kessler <marileekessler@vandergriftborough.com> •
 Daishaclayton <daishaclayton@vandergriftborough.com> • johnuskuraitis@vandergriftborough.com •
 jodyarno@vandergriftborough.com • Lenny Collini <lennycollini@vandergriftborough.com>

Ladies and Gentlemen,

Please see below my report and requested agenda items for the July 3, 2023 Council meeting.

Engineer Report:

1. 2023 CDBG Street Resurfacing Project – Preconstruction meeting held June 27, 2023. Work to start in July.
2. 2023 Paving & Patching Liquid Fuels Project – Work completed in June.
3. Vandergrift Pool Rejuvenation - DCED GTR Grant – Concrete repair work started May 25th and was substantially completed June 21st. Renosys arrived Monday June 26th as anticipated and started on liner reattachment & repairs. On June 27, I requested an anticipated liner completion date. We are awaiting a reply from Renosys. Once the liner is complete, filling should take 3 days.
4. Olmsted Commons - Working with the Electrician on the electrical work, power drop options and conduit location and quantities.
5. Columbia Avenue Parking Lot Stormwater Mitigation Project – Working with the WCD and PennDOT on the plan. PennDOT explained that DEP will want construction details with elevations and calculations of stormwater management and pollutant load reductions which was not originally anticipated by the WCD.
6. Unsafe Structures / Conditions – Continued hearing for 704/706 Holland scheduled for July 6th. Report on 411 Linden provided to Solicitor.
7. Sewer Violation Notice - Sent to 205 / 205½ Lowell Street.
8. DCED 2023 Multimodal (MTF) Grant Program Application – We are finishing work on the application and preparing to submit (due before July 30th).
9. MS4 Waiver – We must apply for a new waiver or an MS4 Permit before Sept. 2024. Began preliminary information needed for application.
10. Street Excavation Permits – Reviewed gas line replacement plans and provided sewer maps for PNG projects. Issued 3 MAWC & 2 PNG permits.

Requested agenda items:

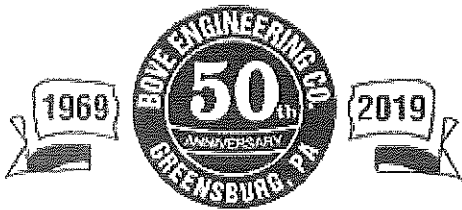
1. 2023 Paving & Patching Liquid Fuels Project – Request Approval of Payment Estimate No. 1 with 5% retainage.
2. Vandergrift Pool Rejuvenation - DCED GTR Grant – Request approval of KGD Contracting Payment Estimate No. 1 with 10% retainage.
3. 302 Bryant Street Echo Cottage – A zoning appeal is pending. We need to know if Council will consider this as a separate dwelling unit for the purposes of a separate sewer connection (this will require digging up 34th Street and providing a separate wye branch) or if this can be considered as an addition to the existing dwelling unit. If this will be viewed as a permanent separate structure with its own sewer bill,

then I would recommend a separate sewer tap. If there will be one sewer bill for the house and the cottage together, the cottage would be considered as part of the existing dwelling unit and it could therefore be connected into the existing sewer lateral for the house.

I will be available during the meeting to answer any questions and to assist with items duly added to the agenda during the meeting. If anyone has any questions, please feel free to contact me. Thank you.

Sincerely,

Lucien Bove, PE
Bove Engineering Company
8201 Route 819
Greensburg, PA 15601
(724) 925-9269



- image001.jpg (10 KB)

4-C

VANDERGRIFT BOROUGH
2023 PAVING & PATCHING PROJECT

USING
LIQUID FUELS FUNDS
Project No. 2022-517R

Contractor Name & Address:
West Penn Paving, LLC.
4311 Sardis Road
Pittsburgh, PA 15239

June 30, 2023

PAYMENT ESTIMATE NO. 1 FINAL (Except for Retainage)
PERIOD ENDING: June 23, 2023

COST SUMMARY

ORIGINAL CONTRACT AMOUNT	\$38,435.00
NET CHANGE ORDERS	\$1,630.55
PRESENT VALUE OF CONTRACT	\$40,065.55
TOTAL WORK THIS ESTIMATE	\$40,065.55
PLUS TOTAL PREVIOUS ESTIMATES	\$0.00
EQUAL TOTAL WORK TO DATE	\$40,065.55
(LESS 5% RETAINAGE)	(\$2,003.28)
SUBTOTAL	\$38,062.27
(LESS PREVIOUS PAYMENTS)	\$0.00
AMOUNT DUE THIS PAYMENT	\$38,062.27

CHANGE ORDER SUMMARY

Final Adjusted Change Order:	Date	Addition	Deduction
	06/30/23	\$2,850.00	(\$1,219.45)
Net Change:		\$1,630.55	

Recommended:

Lucien Bove
Lucien Bove, P.E.

6/30/2023
Date

Accepted:

(see attached signed invoice)
West Penn Paving, LLC.

6/30/2023
Date

Approved:

[Signature]
Vandergriff Borough

Date

NOTE: Contractor must provide a two-year Maintenance Bond in the amount of 20% of the Present Value of Contract prior to payment of retainage.

VANDERGRIFT BOROUGH
 2023 Joseph A. Petrarca Memorial Pool Rejuvenation Project

USING
 DCED GTR FUNDS & BOROUGH FUNDS
 Project No. 2023-501

Contractor Name & Address:
 KGD Contracting, Inc.
 308 Montague Road
 Addison, PA 15411

June 27, 2023

4-D

PAYMENT ESTIMATE NO. 1
 PERIOD ENDING: June 19, 2023

COST SUMMARY

ORIGINAL CONTRACT AMOUNT	\$75,400.00
NET CHANGE ORDERS	\$0.00
PRESENT VALUE OF CONTRACT	<u>\$75,400.00</u>
TOTAL WORK THIS ESTIMATE	\$75,400.00
PLUS TOTAL PREVIOUS ESTIMATES	\$0.00
EQUAL TOTAL WORK TO DATE	\$75,400.00
(LESS 10% RETAINAGE)	(\$7,540.00)
SUBTOTAL	\$67,860.00
(LESS PREVIOUS PAYMENTS)	\$0.00
AMOUNT DUE THIS PAYMENT	<u>\$67,860.00</u>

CHANGE ORDER SUMMARY

Final Adjusted Change Order:	Date	Addition	Deduction
Net Change:		\$0.00	\$0.00

Recommended: *Lucien Bove* 6/27/2023
 Lucien Bove, P.E. Date

Accepted: (see attached signed invoice) 6/20/2023
 KGD Contracting, Inc. Date

Approved: *Alfred A. O'Neil* 7/3/23
 Vandergrift Borough Date

NOTE: Contractor must provide a two-year Maintenance Bond in the amount as specified in the Contract Agreement prior to payment of retainage.

POLICE & PUBLIC SAFETY REPORT:

Chairperson Holmes stated that Joshua Shirely, 131 Franklin Avenue, has submitted a Persons With Disability Parking Place Application. He stated that Mr. Shirley does meet the criteria set forth in the ordinance and that it is being recommended that this application be approved.

A motin was made by Mr. Holmes, second by Mrs. Kessler, to approve this matter. Motion carried.

Mr. Holmes reported the following activity report of the Vandergrift Police for the month of June-2023:

1. Responded to 344 calls.
2. Issued 27 traffic citations.
3. Issued 10 non-traffic citations.
4. 8 individuals were arrested on criminal charges.
5. Issued 12 parking tickets for illegally parked vehicle.

Mr.Holmes stated that the Police will start ticketing meters on July 5th.

A motion was made by Mr. Sarno, second by Ms. Clayton, to accept the Police & Public Safety Report. Motion carried.

BUILDING & GROUNDS REPORT:

Chairperson Sarno reported that the heating and A/C has been repaired that services the police side of the Municipal Building.

Mr. Sarno stated that he is looking into the on-going leaks to the roof at the Vandergrift No. 2 Building and to condition of the adjoining sidewalk condition.

A motion was made by Mrs. Wilson, second by Ms. Clayton, to accept the Building & Grounds Report. Motion carried.

TREE & LIGHT REPORT:

No Report

GENERAL GOVERNMENT REPORT:

No Report

RECREATION REPORT:

SOLICITOR'S REPORT:

Solicitor Kraft stated that he would like to discuss the issues of residents having large farm type animals and to possibility of amending the Zoning Ordinance to address this matter.

Following a discussion of this matter, Vice Presiden appointed Mrs. Wilson and Mr. Sarno as a committee to provide a recommendation as to how this issue can be resolved by amending the Zoning Ordinance.

A motion was made by Ms. Clayton, second by Mrs. Kessler, to approve the aforementioned matter. Motion carried.

A motion was made by Ms. Clayton, second by Mr. Sarno, to accept the Solicitor's Report. Motion carried.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

ADJOURNMENT:

A motion was made by Mr. Sarno, second by Mrs. Kessler, to adjourn the meeting. Motion carried.

The meeting was adjourned at 7:40 pm.

