

BOROUGH OF VANDERGRIFT COUNCIL

REGULAR MEETING

AGENDA

DATE: November 6, 2023

The Council of the Borough of Vandergrift will meet in the Council Chambers of the Municipal Building at 7:00 pm, with Vice President Holmes presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

COUNCIL MEMBERS:

Marilee Kessler	Thomas Holmes
Christine Wilson	Jody Sarno
Kathleen Chvala	John Uskuraitis
Daisha Clayton	

OTHER OFFICIALS:

Lenny Collini, Mayor	Stephen DelleDonne, Secretary
Larry Loperfito, Solicitor	Theresa Geltz, Asst. Secretary
Lucian Bove, Engineer	Joseph Caporali, Police Chief

APPROVAL OF MINUTES:

1. Approval of October 2, 2023 minutes.

VISITORS: (3 minute limitation per commenter)

OPENING OF BIDS:

1. None

MAYOR'S REPORT:

- 1.

SECRETARY'S REPORT:

1. 2023-2024 Alle-Kiski Intergovernmental Council Cooperation Agreement.

CODE OFFICER'S REPORT:

1. Issued 63 violation notices and 11 citations in September & October.

COMMUNICATIONS & CORRESPONDENCE:

1. Vandergrift Business Association – Request approval for Oktoberfest, Saturday, September 28th-2024; Gathering on Grant third Thursday of each month, May Through September 2024
2. Kiski Area High School Muscial request use of the Center on Franklin for a Cash Bash on November 18, 2023 and have food truck vendors sell food.
3. 2nd Annual Pride in the Park- Request to use Kennedy Park on Saturday, June 8, 2024.

APPROVE REGULAR & STATED BILLS:

STREET & SANITATION REPORT:

- 1.

ENGINEER’S REPORT:

1. See attached

BUDGET & FINANCE REPORT:

1. Distribute monthly General Fund, Pool Fund, and State Aid budge reports.

POLICE & PUBLIC SAFETY REPORT:

1. Resignation of Judy Holt as school crossing guard.
2. Hiring of Stacy Rimel as full-time school crossing guard.
3. Handicap parking request: Tamara Schumann, 111 Lafayette.
4. Conditional offer of employment to Ben Connolly for position as part-time police officer.

BUILDING & GROUNDS REPORT:

1. Urgent repairs at police station.

TREE & LIGHT REPORT:

1. See attached.

GENERAL GOVERNMENT REPORT:

1. No Report

RECREATION REPORT:

1. Updates on Pool Project and other recreation matters.

SOLICITOR’S REPORT:

1. Discussion and deliberation – Ordinance No. 4-2023-Nuisance and proposed legal Advertisement.

2. Discussion and deliberation –Public Property Use Policy.
3. Present and adopt Resolution No. 8-2023-Local Government Academy Technical Assistance Program.
4. Resolution No. 9- 2023-Accepting funds from the Westmoreland County District Attorney’s Office to be used for the purchase of new department firearms and accessories.

UNFINISHED BUSINESS:

1. Act on Deborah Moffat request regarding the Echo Housing project to approve sewer tap.

NEW BUSINESS:

1. See attached.

ADJOURNMENT/RESESS:

RE: Engineer report and agenda items

To Stephen DelleDonne <vgborosec@comcast.net> • kathychvala@vandergriftborough.com Copy
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Ladies and Gentlemen,

Please see my report and requested agenda items below for the Monday, November 6, 2023 Council meeting:

1. 2023 CDBG Street Resurfacing Project –Sealing and Restoration (Backfilling behind curbs) work complete as of 10/31/23. **Requesting authorization to approve Final Pay Estimate and County Request.**
2. 2024 CDBG Application – Submitted. We anticipate that income survey may be needed in certain areas.
3. 302 Bryant St. ECHO Cottage - No update (Anticipating a draft waiver from liability due to lateral line back-ups.)
4. Olmsted Park Development – Submitted: Time Extension Amendment Request, Updated Timeline, Updated PNDI, Design Certification form (Note that I believe the comment from DCNR re: 152 Washington is not applicable). Updated the checklist. Plans and Spec.s to be submitted to DCNR in November with Construction anticipated in the spring or summer of 2024.
5. Columbia Avenue Parking Lot Rain Gardens & Tree Pits - DEP Draft Permut issued with technical deficiencies letter. We are working with the WCD to address all items related to the parking lot site by Nov. 12th.
6. Vandergrift Pool – Submitted revenue loss cost spreadsheet for review and comment.
7. PNG Proposed Project – Provided sewer maps for a large future project being proposed by PNG. (See attached map)
8. Vandergrift Casino Theater and Library Building Improvement Project - Phase 2 – Anticipate project design over winter. A copy of the Agreement is needed.
9. Grant & McKinley Avenues DCED LSA Grant Application – Provided required match letter from the Borough.

Items requiring board action are shown in **Bold** print. If there are any other items for Engineering, please let me know. I plan to attend the meeting and will be available to answer any questions and to assist with any items duly added to the agenda during the meeting. If anyone has any questions, please feel free to contact me. Thank you.

Sincerely,

Lucien Bove, PE
Bove Engineering Company
8201 Route 819
Greensburg, PA 15601
(724) 925-9269

November 6, 2023
Tree and Light Report

No non-emergency work that required outside contractor was done. List of trimming needs and stump removal is being maintained for 2024.

Again thanking the borough crew and councilwoman Wilson for trimming many low branches on borough trees.

Lights:
4 streetlights reported to West Penn

LOCAL GOVERNMENT ACADEMY TECHNICAL ASSISTANCE PROGRAM

BOROUGH OF VANDERGRIFT

RESOLUTION 8 OF 2023

WHEREAS, the Local Government Academy was established in 1983, as an independent non-partisan organization that promotes excellence in local government; and,

WHEREAS, the Local Government Academy provides technical assistance to assist municipalities with third-party subject matter experts to provide capacity-building support; and,

WHEREAS, the Borough of Vandergrift wishes to participate in the “Local Government Academy Technical Assistance” Program; and,

WHEREAS, the Borough of Vandergrift has agreed to the payment of certain amounts to the Local Government Academy and as such, all such matters arising from this Resolution shall be without further expense to the Borough of Vandergrift unless presented and approved by the Council of the Borough of Vandergrift;

NOW THEREFORE, BE IT RESOLVED that the Council of the Borough of Vandergrift hereby authorizes participation in the “Local Government Academy Technical Assistance” Program subject to the terms of the preamble, which shall be deemed substantive in nature;

BE IT FURTHER RESOLVED that, as a condition of enrollment in the Program, Borough Council of the Borough of Vandergrift, hereby agrees that:

1. The Borough Council of the Borough of Vandergrift has demonstrated need through a recommendation from PA DCED, Governor’s Center for Local Government Services and the Westmoreland County Department of Planning and Development.
2. The Borough Council of the Borough of Vandergrift has appointed municipal representatives to actively participate in the Program.
3. The Borough Council of the Borough of Vandergrift hereby commits to enrollment of public officials and staff in Academy sponsored training available free of charge through the Virtual Academy.

BE IT FURTHER RESOLVED that the proper officials are authorized on behalf of the Borough of Vandergrift to execute other documents necessary to apply for and participate in the “Local Government Academy Technical Assistance” Program.

RESOLVED at Vandergrift, Pennsylvania this 6th day of November, 2023.

BOROUGH OF VANDERGRIFT

By: _____
TOM HOLMES, Vice-President

ATTEST:

_____(SEAL)
STEPHEN J. DELLEDONNE,
Borough Secretary

APPROVED:

LENNY COLLINI, Mayor

AGENDA ITEMS FOR NOV. COUNCIL MEETING

Light Up Night November 24

New Holiday Banners for Grant Ave

VPD Thanksgiving Drive for families in need

Use of borough property for events

Fight Blight Workshop report-potential projects for redevelopment of empty lots remaining after building demolition. d Sustainable practices to be used wherever possible.

Active Transportation Planning Grant- Press Release and visit from PA Downtown Center Representative Sam Pearson on Nov. 19. Public Meeting to be held at a later date.

Vandergrift Library Report:

. Most of the October meeting focused on hiring and transition- Library Board Meeting, October 16, 2023 -Hired Erin Serena as the new director, her start date is November 6th - Director Sarah Buzzard completed her employment on 10/26 but offered her support as the new director transitions -Library Halloween Youth Party took place on 10/26 and was very successful -Basket Raffle is almost completed and will take place throughout November -Board member Katie Vance completed the Westmoreland Library Network's board training