

BOROUGH OF VANDERGRIFT COUNCIL

REGULAR MEETING

AGENDA

DATE: December 4, 2023

The Council of the Borough of Vandergrift will meet in the Council Chambers of the Municipal Building at 7:00 pm, with Vice President Holmes, presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

COUNCIL MEMBERS:

Marilee Kessler	Thomas Holmes
Christine Wilson	Jody Sarno
Kathleen Chvala	John Uskuraitis
Daisha Clayton	

OTHER OFFICIALS:

Lenny Collini, Mayor	Stephen DelleDonne, Secretary
Larry Loperfito, Solicitor	Theresa Geltz, Asst. Secretary
Lucian Bove, Engineer	Joseph Caporali, Police Chief

APPROVAL OF MINUTES:

1. Approval of November 6, 2023 minutes.

VISITORS: (3 minute limitation per commenter)

OPENING OF BIDS:

1. None

MAYOR'S REPORT:

- 1.

SECRETARY'S REPORT:

1. Adopt Ordinance No. 5-2023 setting tax rate for 2024 at 28 mills

CODE OFFICER'S REPORT:

- 1.

COMMUNICATIONS & CORRESPONDENCE:

- 1.

APPROVE REGULAR & STATED BILLS:

STREET & SANITATION REPORT:

1. Hire Owen Pearson as a full-time labor, effective January 2, 2024.
2. Cut low hanging tree limbs on various streets.
3. Reset bricks on Beech Street over sink hole area.
4. Paved with hot asphalt on Sherman Ave. over sink hole area.
5. Paved with hot asphalt on 9th Street.
6. Installed new small catch basin behind YMCA.
7. Winterized facilities at the Pool, Davis Field and playgrounds.
8. Rebuilt block wall around the drainage pipe behind pump stated at the pool.
9. Freightliner garbage truck was hit by Westmoreland Transit Authority bus.
10. Picked leaves on various streets.

ENGINEER'S REPORT:

1. See attached

BUDGET & FINANCE REPORT:

1. Distribute monthly General Fund, Pool Fund, and State Aid budge reports.

POLICE & PUBLIC SAFETY REPORT:

1. No Report

BUILDING & GROUNDS REPORT:

- 1.

TREE & LIGHT REPORT:

1. No report

GENERAL GOVERNMENT REPORT:

1. No Report

RECREATION REPORT:

- 1.

SOLICITOR'S REPORT:

1. Discussion and deliberation of Public Use Policy.
2. Discussion and deliberation of Ordinance No. 4-2023-Nusiance.
3. Discussion and deliberation of Ordinance No. 5-2023-2024 Tax Ordinance.

4. Discussion and deliberation-Renosys.
5. Threatened litigation.

UNFINISHED BUSINESS:

- 1.

NEW BUSINESS:

1. Introduction of new Vandergrift Library librarian, Erin Serena.
2. Alle-Kiski Intergovernmental Council November meeting minutes and spreadsheets of Property violation fines for various communities in SW Penna.
3. Active Transportation Planning Grant.

ADJOURNMENT:

RE: Engineer report and agenda items

To Stephen DelleDonne <vgborosec@comcast.net> • kathychvala@vandergriftborough.com Copy
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jodysarno@vandergriftborough.com • Lenny Collini <lennycollini@vandergriftborough.com>

Ladies and Gentlemen,

Please see my report and requested agenda items below for the Monday, December 4, 2023 Council meeting:

1. 2024 CDBG Application –We are awaiting income surveys for certain areas.
2. Olmsted Park Development – Draft Bidding Documents are being submitted to DCNR. See attached checklist of items completed. We are requesting authorization to advertise for bids, once we receive the final design submission approval from DCNR. DCNR is questioning the eligibility of the legal services as an in-kind cost. Being that this work was primarily required for the acquisition of the properties, the appraisals and the title insurance, it may not be an eligible in-kind cost.
3. Columbia Avenue Parking Lot Rain Gardens & Tree Pits - We worked with the WCD to address the multitude of calculations and plan revisions as requested by PennDOT and DEP before the Nov. 12th deadline.
4. Vandergrift Casino Theater and Library Building Improvement Project - Phase 2 – We are requesting authorization to proceed with the preparation of plans and bidding documents required for this project. The grant was approved in March. Note that Engineering costs are included in the Grant. A copy of the Grant Agreement is needed.

Items requiring board action are shown in **Bold** print. If there are any other items for Engineering, please let me know. I plan to attend the meeting and will be available to answer any questions and to assist with any items duly added to the agenda during the meeting. If anyone has any questions, please feel free to contact me. Thank you.

Sincerely,
Lucien Bove, PE
Bove Engineering Company
8201 Route 819
Greensburg, PA 15601
(724) 925-9269



Vandergriff Borough (Westmoreland)
Olmsted Commons- Development
BRC-PRD-25-222

DESIGN SUBMISSION

During the pre-construction phase of the project, the Bureau must review and approve a complete design submission prior to advertising for bids and awarding contracts for equipment, materials, and/or labor. Please provide a complete design submission by uploading the required documentation to the Project Checklist in the [Grants Customer Service Portal](#). Relevant policies, guidance documents, and required project management forms are available under Project Resources in the portal.

Preliminary & Final Submission

Upload the following documents for Bureau review and approval:

- Executed Consultant Contract or Resolution for Professional Services
- DCNR Certification of Title Form (including easements/leases for each project site)
- Land Donation Value as Match (Documents)
- Updated Project Timeline
- Updated Detailed Budget & Purchasing Plan
- DCNR Purchasing Requirements Compliance Form (if applicable)
- Cooperative Purchasing Program Quotes (if applicable)
- Certification of Compliance with Bid Requirements Form
- Pennsylvania Natural Diversity Inventory (PNDI) Review Receipt
- DCNR Certification of Design Form
- Draft Bid Documents (including Bidding Requirements, Contract Forms, Conditions of Contract, Specifications, Drawings, and Addendum)
- Final Bid Documents (including Bidding Requirements, Contract Forms, Conditions of Contract, Specifications, Drawings, and Addendum)

Post-Bid Submission

Upload the following documents for Bureau review and approval after bids are received:

- Bid Tabulation
- Bid Form from Lowest Qualified Bidder
- Executed Construction and/or Materials Contract(s)

I. DESIGN SUBMISSION

A. Preliminary & Final Submission

1. Executed Consultant Contract or Resolution for Professional Services

Please upload a copy of the fully executed consultant contract or resolution authorizing agreement for professional services. All contracts and sub-contracts must include the DNCR Nondiscrimination/Sexual Harassment clause in its entirety. If professional