

BOROUGH OF VANDERGRIFT

MINUTES OF THE VANDERGRIFT COUNCIL MEETING

FEBRUARY 7, 2021

The Council of the Borough met in the Council Chambers of the Municipal Building at 7:00 pm, with President Chvala presiding. The Pledge of Allegiance to the Flag was recited.

MEMBERS PRESENT:

Jody Sarno	Tom Holmes
Christine Wilson	Daisha Clayton
John Uskuraitis	Kathleen Chvala
Marilee Kessler	

OTHER OFFICIALS:

Lenny Collini, Mayor	Stephen DelleDonne, Secretary
Shea Kraft, Solicitor	Thereasa Geltz, Assistant Secretary
Lucian Bove, Engineer	Joseph Caporali, Police Chief

MINUTES:

The Minutes of the January 3, 2021 Reorganizational Meeting was approved by motion of Mr. Holmes, second by Mr. Uskuaritis, as corrected. Motion carried.

VISITORS:

A motion was made by Mr. Holmes, second by Mrs. Wilson, to hear from visitors at this time. Motion carried.

Richard Nanni, 704 Holland Street, addressed Council in regards to Sue Shaeffer, the building manager of said property. He stated that Ms. Shaeffer threatened him for calling Bryan Young and that she planned to evict him.

President Chvala stated that this is a civil matter.

Joe Ferguson, Allegheny Township, addressed Council in regards requesting permission from the Borough of Vandergrift to tie their sanitary sewer system for approximately six (6) properties.

President Chvala requested that formal letter be presented to the Vandergrift Council in regarding this matter, of which to address extent of this project and costs.

Mr. Ferguson stated that the Allegheny Twp. will be responsible for all cost, and to include the Borough of Vandergrift's engineering fees.

Don Detar, 213 Lowell Street, questioned if the Borough crew could plow the street away from the parked cars.

A motion was made by Mr. Holmes, second by Mrs. Wilson, to return to the regular order of business. Motion carried.

#### MAYOR'S REPORT:

Mayor Collini thanked all the voters who voted him in as the new Vandergrift mayor. He also congratulated the new members of Council and looked forward to working with them.

He stated that he would like to work on the following matters:

1. Bring a grocery store to town.
2. Bring back a "Fourth of July Celebration".
3. Address the blighted properties in town.
4. Organize a Mayor's Advisory Board.

A motion was made by Mrs. Wilson, second by Mr. Uskuaritis, to accept the Mayor's Report. Motion carried.

#### SECRETARY'S REPORT:

The Secretary presened and reviewed a recap of the recycling program for the year 2021. (See page 2-A)

A motion was made by Mr. Holmes, second by Mr. Sarno, to accept the Secretary's Report. Motion carried.

#### CODE OFFICER'S REPORT:

The Secretary reported that during the year 2021, the Code Officer issued 288 violation notices, 27 citations were filed, 3 demolitions on Longfellow Street: 3371/2, 401 and 402.

2-14

2021  
Borough of Vandergrift  
Recycling Report

	<u>Aluminum#</u>	<u>BiMetal#</u>	<u>Glass#</u>
January	480	1,820	5,520
February	400	920	6,480
March	360	940	6,600
April	240	1,540	3,860
May	450	1,080	7,800
June	480	880	5,900
July	480	940	6,480
August	420	820	5,120
September	280	560	2,760
October	300	840	4,580
November	380	840	4,260
December	<u>260</u>	<u>600</u>	<u>2,900</u>
	4,530#	11,780#	62,260#
	2.27 tons	5.89 tons	31.13tons

Total Tons= 39.29 tons x \$43.25/ton= \$1,699.30 (Savings).

Recycling Revenue - 5391.00

A motion was made by Mr. Holmes, second by Mr. Uskuraitis, to accept the Code Officer's Report. Motion carried.

COMMUNICATIONS & CORRESPONDENCE:

The Secretary presented and reviewed the following correspondence:

Exhibit 1-A: Venessa Groholski, Vandergrift Public Library.

Subject: Use of Kennedy Park on April 9<sup>th</sup>, Annual Easter Egg Hunt.

A motion was made by Mr. Uskuraitis, second by Mr. Holmes, to approve the aforementioned request. Motion carried.

Exhibit 2-A: Alexandra Berger, Chairwoman of the 125<sup>th</sup> Anniversary Committee.

Subject: Notice of 125<sup>th</sup> Anniversary of the Vandergrift No. 1 Fire Department, Scheduling a parade on September 3<sup>rd</sup> and use of Franklin Playground.

A motion was made by Mr. Holmes, second by Mr. Uskuraitis, to approve the aforementioned matter, with the understanding that the Department notify the merchants of times of the event. Motion carried.

Exhibit 3-A: Anthony Ferrante, President Victorian Vandergrift Museum & Historical Society.

Subject: Permission to hold a car cruise on Grant Avenue, Friday, June 17<sup>th</sup>.

A motion was made by Mr. Uskuraitis, second by Mr. Holmes, to approve the aforementioned request, with the understanding to notify the merchants of times of event.

Exhibit 4-A: Lisa Dormire, Artfest Chair.

Subject: Request permission to hold their annual Artfest on Saturday, July 31<sup>st</sup>.

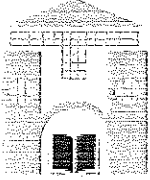
A motion was made by Mr. Holmes, second by Mr. Uskuraitis, to approve the aforementioned request, with the understanding to notify the merchants of times of event.

Exhibit 5-A: Joyce Corbin, Secretary, New Hope Outreach Ministry.

Subject: Permission to rent Kennedy Park for a Saturday in the upcoming months.

Mr. Uskuraitis stated that Council can't approve this request until dates are provided.

Exhibit 1-A



Vandergrift Public Library  
128C Washington Ave. Vandergrift, PA 15690  
724-568-2212 [vanessa.groholski@wlnonline.org](mailto:vanessa.groholski@wlnonline.org)  
[www.vandergriftpubliclibrary.org](http://www.vandergriftpubliclibrary.org)



Vandergrift Municipal Building  
109 Grant Avenue  
Vandergrift, PA 15690

January 13, 2022

Dear Vandergrift Park and Recreation Committee,  
We appreciate the relationship that we have built with the borough in letting us use your local parks. We value your time and assistance on those scheduled days and we hope we can continue to strengthen that relationship as we work together to give the community educational and exciting programming. We seek to request space for one upcoming program:

**Location:** Kennedy Park

**Event:** Annual Easter Egg Hunt Sponsored by the Vandergrift Public Library

**Date Requested:** Saturday, April 9 at 1pm.

Please let me know if we are allowed to use the space for this event as soon as possible. This really is a very worthwhile community event-one that creates wonderful memories! We had to cancel last year's due to the pandemic but feel confident that we can still create a safe event for the community. Thank you in advance.

Sincerely,

  
Vanessa Groholski

Director

Exhibit 2-A

Vandergriff Fire Dept. No. 1  
278 Franklin Ave., P.O. Box 6.  
Vandergriff, PA 15690  
724-567-7171



Randy Dunmire, Chief  
Michael Reilly, President

Details regarding our 125th Anniversary  
Saturday, September 3rd, 2022

Mr. Mayor & members of Vandergriff Council,

Vandergriff #1 Fire Department is celebrating our 125th Anniversary this year. Although no exact date was documented to celebrate such an occasion, the first meetings of our organization were held at the end of summer, where the casino stands today.

We would like to have a celebration in honor of our 125 years.

On Saturday September 3rd, at noon, we would like to have a parade. Starting at Longfellow ext./bypass and run the normal parade route through town.

(Longfellow to Hancock, right on Walnut which becomes Franklin, down until a left on Grant, ending by the casino so the trucks could go out the bypass to leave)

We would also like to ask the council's approval to use the green space in front of Franklin park, that faces our fire department and the ability to close a small portion of Franklin Avenue for foot traffic between 15th and 10th street alleys. This closure is important so that guests can walk from our department to the park without worry.

(time of closure - after parade until clean up ends apx 10pm on 9/3/22)

We hope that you will share in our celebration.

Thank you for your consideration on this matter.

Alexandra Berger  
Chairwoman of the 125th Anniversary Committee

234 Franklin Ave.  
Vandergriff, PA 15690  
724.454.0711  
aberger0729@gmail.com



## Victorian Vandergrift Museum & Historical Society, Inc.

PO Box 86, Vandergrift, PA 15690

Telephone: 724-568-1990

Website: [vvmhs.org](http://vvmhs.org) E-Mail: [vvmhs@comcast.net](mailto:vvmhs@comcast.net)

January 27, 2022  
Vandergrift Borough Council  
109 Grant Avenue  
Vandergrift, Pennsylvania 15690

Dear Council Members:

The Vandergrift Museum and Historical Society is asking for permission to hold a car cruise (as we have done for the last five years) on Friday, June 17 on Grant Avenue. The car cruises have been a huge success even with the pandemic. They have helped show off our town and allowed us to make a few dollars to help to continue operating the Museum.

We would like to close Grant Avenue to traffic from Washington Avenue to Columbia Avenue starting at 4 pm on that day and run to approximately 10 pm. This is what we have done in the past and it seemed to always go well. We are also requesting the use of Farragut Avenue, Sumner Avenue and Columbia Avenue from Grant to 11<sup>th</sup> Avenue. These areas will be used if we run out of space on Grant Avenue for parking participants in the car cruise. We will make sure the police have access to their building since Grant Avenue would be closed from Sumner to Columbia Avenue.

We are requesting that street parking not be allowed after 4 p.m. on Friday, June 17<sup>th</sup> to accommodate the cars being displayed at the cruise. As was done last year, we will place no parking notices on cars throughout the week indicating that parking would not be allowed on Friday, June 17<sup>th</sup> after 4 p.m. until 10 p.m. on that day if approved by the Council.

Food will be sold as was done previously via food trucks on Columbia Avenue from 11<sup>th</sup> Avenue to 12<sup>th</sup> Street. A live band will also be set up on the corner of Grant and Farragut as has been done previously. Port-a-johns will be available for the public. We will also be contacting the local business owners and advising of this event if they wish to remain open.

Thank you for your kind consideration of our request.

Sincerely yours,

*Anthony Ferrante*

Anthony Ferrante  
President

Exhibit 4-A

December 6, 2021

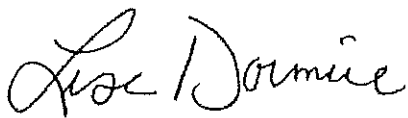
Dear Members of Council,

Once again it is time for the Vandergrift Improvement Program to request permission to use the streets of Vandergrift for the annual Artfest. In 2021, holding Artfest on a Sunday worked very well for local businesses, along with those who participated in the festival.

Therefore, we would like to request permission for Artfest to be held on Saturday, July 31, 2022. We would like to get into the pattern of holding Artfest the last Sunday in July of each year. We would further like to ask permission to block Grant Avenue from Jefferson Street to Washington Avenue on this date. We would also ask permission to close Farragut Avenue between Grant and 11<sup>th</sup> Street, McKinley Avenue from Grant to 12<sup>th</sup> Street, and Columbia Avenue between 11<sup>th</sup> and 12<sup>th</sup>. These areas will need to be blocked beginning at 7 am, and until approximately 9 pm (one hour following the conclusion of the festival at 8 pm.) The hours of Artfest will be from noon to 8 pm. As in the past, Port-a-potties will be placed adjacent to Teeple Park so that our small businesses are not overwhelmed by restroom requests. Pending the completion of work on Olmstead Commons on Washington, we would like to be able to come back to the Council at a later date to discuss how we might utilize that space for Artfest as well.

We look forward to engaging volunteers from the community to help make the 2022 Artfest a every memorable and successful event for our artists, local businesses, and all who will visit the event. Artfest is organized under the auspices of the Vandergrift Improvement Program, and has insurance backing through that organization. We hope that you will grant us permission to hold this date and close the streets as needed in order to carry out this great event for Vandergrift.

Gratefully,



Lisa Dormire

Member of the Vandergrift Improvement Program Board  
Resident at 226 Franklin Avenue, Vandergrift, PA  
Artfest Chair



Exhibit 5-A



## New Hope Outreach Ministry

*"Come unto me, all ye that labor and are  
heavy laden, and I will give you rest"*

*"Matt 11:28"*

January 29, 2022

To whom it may concern,

New Hope Outreach Ministry located in the building at First United Methodist Church 134 Custer Ave. Vandergrift would like to rent Kennedy Park for a Saturday in the upcoming months. (Date will be determined on when the park is available.)

Please contact Paster Harvey at 412-427-2394 for any additional questions and availability of the park.

Thank you,  
Joyce Corbin

  
Secretary of New Hope Outreach Ministry

New Hope Outreach Ministry | 134 Custer Ave. Vandergrift, PA 15690 e-mail: newhopeministry@mail.com

REGULAR & STATED BILLS:

A motion was made by Mr. Uskuraitis, second by Mr. Holmes, to pay all stated and approve bills. Motion carried.

SPECIAL BILLS:

None

STREET & SANITATION REPORT:

Chairperson Wilson informed Council that her department is pursuing the hiring of part-time employees.

Mrs. Wilson stated the the Department is looking into the purchase of an apparatus to remove snow & ice from Borough sidewalks.

Mrs. Wilson stated that she is having issues getting salt orders filled. She stated that other municipalities in the are also having problems. She explained that the purchase of salt is being provided by a different vendor than in previous years.

A motion was made by Mr. Holmes, second by Mr. Uskuraitis, to accept the Street & Sanitation Department. Motion carried.

ENGINEER'S REPORT:

Due to the Engineer not having his report placed on the Agenda, a discussion was held as to whether he could make an Engineer's Report.

Upon review of this matter by the Solicitor, he stated that the Engineer could read his report. (See pages 4-A & 4-B).

A motion was made by Mr.Holmes, second by Mr. Uskuraitis, to accept the Engineer's Report. Motion carried.

BUDGET & FINANCE REPORT:

Chairperson Clayton provided members with a budget report for the General Fund, Park & Pool Fund and Special State Aid Fund.

A motion was made by Mr. Uskuraitis, second by Mr. Sarno, to accept the Budget & Finance Report. Motion carried.

Michael Bove, PE, PLS, SEO, STPO  
President Emeritus & Founder

Emil Bove, PLS, SEO, EIT  
President

Lucien Bove, PE, CBSI  
Secretary / Treasurer



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**BOVE ENGINEERING COMPANY**

ARMBRUST PROFESSIONAL CENTER  
8201 ROUTE 819  
GREENSBURG, PA 15601  
724-925-9269  
FAX: 724-925-1216

Vandergrift Borough Council  
109 Grant Avenue  
Vandergrift, Pennsylvania 15690

February 3, 2022

Attention: Stephen J. DelleDonne, Borough Secretary  
Reference: Engineer's Report for February 7, 2022 Council Meeting

Ladies and Gentlemen,

This report summarizes activities, projects, and work performed during the past two months in addition to the preparation for and attendance of regular and scheduled meetings:

**2021 CDBG Street Reconstruction Project – Sherman Ave., LaFayette Ave. & 7<sup>th</sup> Street**

Work started Nov. 8 and was substantially complete Nov. 11 with the final punch list item addressed Dec. 27. Project is closed out. Final payment and County Payment Request processed with the final amount below the original estimate and slightly under the total bid in the amount of \$106,024.75.

**2021 Casino Theater and Library Building Improvement Project \***

**Masonry Repointing and Repair Bids 3.1 (Area 1 above roofs & 4 Window Sills) and 3.2 (Area 2 – West side)**

This work started on Nov. 4 and was completed Dec. 10 due to fair weather. A total of 2 payments were processed and one change order in the amount of \$2,497 for a total cost of \$96,697.

**Roofing Replacement Bid 1A (Flat Roof – using Black EDPM) & 2A (Sloped Roof – using Fiberglass Shingles)**

Work is tentatively scheduled to start in March or sooner if weather permits. We have reviewed 20 submittals for roofing materials for compliance with the specifications and approved all but 3 which will be approved as soon as we receive the revisions. Total Contract cost for Bids 1A and 2A is \$105,948

\* Please note that the Initial **Project and Expenditure Report** for the State and Local Fiscal Recovery Funds (SLFRF) is **due April 30, 2022**. According to the reporting requirements, documentation is required showing the total project cost is within the amount of the estimated lost revenues due to Covid-19 over the effective period. We will need the estimated lost revenue calculation and other required information in order to prepare the report.

**Timber Harvest**

No information to report.

**Proposed Parking Lots - 401 & 335 Longfellow Street** Brian Skwirut

Please see the procedure letter dated Jan. 12, 2022 and detailed sketch-plan review report with attachments. No revised plans, information, Zoning or Site Plan Applications have received by our office at this time.

**Driveway Permits** (No New permits issued)

**Olmsted Commons**

We made some parking lot layout revisions and worked on the preliminary impervious pavement design.

**US Census Bureau Boundary and Annexation Survey**

We reviewed the map provided by the bureau, compared it to available mapping information and filled out and submitted the report indicating that there have been no annexations or changes in the Borough boundaries in 2021.

**13<sup>th</sup> Street Dangerous Leaning WPPCo. Pole**

We received a verbal response from WPPCo. indicating that a work order has been issued to replace the pole.

**ATI Upgrades Project**

They are currently on track with the building construction and hope to have the final elevation of structural steel up in the next few weeks. From there, they will install the overhead crane inside the building, then start the process of installing the roof and siding materials. The equipment delivery is on schedule and foundation work for the equipment will start shortly. (See previously submitted most recent rendering of the finished building)

**DCED Local Share Account Statewide Grant**

See previously submitted correspondence and Guidelines that were attached. The application period is now open with a March 15, 2022 deadline. A Resolution to apply is needed leaving only this meeting or the March meeting to approve the Resolution. Projects need to be in the Public Interest and improve the quality of life in the community.

**Street Excavation Permits**

**LaFayette Avenue, 8<sup>th</sup> and 18<sup>th</sup> Streets PNG gas line replacement project**

Permit issued. The Pre-job meeting with the gas company and the contractor went well. General and Project Specific Conditions were incorporated with the permit approval. The General Conditions mirroring the borough's street excavation ordinance and will be incorporated into all permits. The Project Specific Conditions will have specific items which pertain to each project. It looks like the contractor is taking great strides to protect the new pavement on LaFayette with protective plates under the equipment and work areas.

**Longfellow Street and Walnut Street Intersections with Hancock Avenue PNG gas line replacement project**

Permit issued. The Pre-job information was discussed with the gas company during the Lafayette project meeting. General and Project Specific Conditions were incorporated with this permit approval as well. This project is mostly boring (tunneling), and the conditions are tailored to emphasize the importance of protection of the Borough's infrastructure from damages and the in-kind restoration.

**Abandoned and/or Unsafe Buildings**

**Demolitions**

**337½ (Rear) Longfellow Street - Abandoned 3 Unit Apartment Building** - This building has been demolished as part of the 2021 Westmoreland County Demolition Program.

**326 Longfellow Street - Abandoned former Salon and Apartment Building** - This building is being demolished as part of the 2021 Westmoreland County Demolition Program and was in the process of being demolished when pieces of the exterior fell onto the street and sidewalk, apparently soon after the workers had left the site.

**109 Washington Avenue** - Former Twin County Lodge Home Association, and

**111 Washington Avenue** - Former Brock Automotive have both been approved by the County Commissioners for demolition funding for 2022.

**Notice of Unsafe Structural Conditions**

**704 and 706 Holland Street - Apartment Buildings** - These 2 buildings are on the same lot. See previously submitted property owner notice (sent by certified mail) and photographs.

**Sewer Issues**

**136 Hamilton Avenue (SR 4099) Sewer Backup**

The Plumber, Dave Campbell, believes this is a lateral line blockage between the sidewalk and curb. With all the rain, the basement is flooded because the roof drains are tied into the sewer. This is in the combined sewer area where owners are responsible to the main. There are no cleanouts or detailed maps. This part of Hamilton is a state road.

**Potential Sewer Connections along LaBelle Vue Road - Homes in Allegheny Township**

See previously submitted correspondence.

**Columbia Avenue Street-Tree, Pervious Sidewalk and Parking Lot Rain Garden Project**

Update from Chelsea - DEP is on-board with WCD's proposed Columbia Ave. sidewalk and parking lot stormwater retrofit project for the Salina Bridge Mitigation Project. PennDOT is reviewing the draft reimbursement agreement with their Office of Chief Counsel. The project would have to occur at the earliest fall 2023 (barring any unforeseen significant delays). Chelsea will revise the project budget to account for inflation costs. At the earliest convenience, she would like the Borough's confirmation that the timeframe is acceptable and that everyone is still on-board. As always, Jim and Chelsea would be happy to attend a council meeting to discuss the project. They are also requesting the Borough's assistance in locating the sewers on 4<sup>th</sup> Street, Sherman and Columbia Avenues.

**REQUESTED ITEMS REQUIRING COUNCIL ACTION OR DISCUSSION**

**2022 CDBG Street Reconstruction Project**

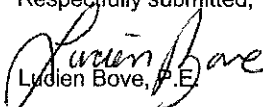
Consideration to authorize the engineering work (plans and specifications) required for the project and to advertise for bids after being authorized by the County to do so. We anticipate receiving that authorization sometime soon. This project was specifically approved by the Commissioners for *early* 2022 funding.

**Driveway Permit - 229 Whittier Street**

Driveway Permit approval for David Conley 229 Whittier Street was previously rescinded by Council due to other code and vehicle violations which have purportedly been resolved. Since the violation included driving vehicles over the curb and sidewalk, we are asking Council to consider authorization to re-issue the driveway permit with the same construction requirements from the original permit, however with a modification allowing the curb replacement and the concrete driveway apron (between the curb and sidewalk) to be installed now and the concrete paving of the remaining driveway (behind the sidewalk) in April of 2022 in accordance with the Magistrates order.

If anyone has any questions, please feel free to contact me at any time. Thank you.

Respectfully submitted,

  
Lucien Bove, P.E.

POLICE & PUBLIC SAFETY REPORT:

Chairperson Holmes received a letter of resignation from Zackery Byers, part-time police officer, effective February 11, 2022. (See page 5-A)

A motion was made by Mr. Holmes, second by Mr. Uskuraitis, to accept Mr. Byer's letter of resignation. Motion carried.

Mr. Holmes received a letter of resignation from Christian Disciscio, full-time police officer, effective February 21, 2022. (See page 5-B)

A motion was made by Mr. Holmes, second by Mrs. Wilson, to accept Mr. Disciscio's letter of resignation. Motion carried.

Mr. Holmes stated that Shalyn Clark has tendered her resignation as a full-time crossing guard.

A motion was made by Mr. Holmes, second by Ms. Clayton, to accept Ms. Clark's resignation. Motion carried.

Mr. Holmes stated that Christina Falcone has tendered her resignation as a full-time crossing guard.

A motion was made by Mr. Holmes, second by Mrs. Wilson, to accept Ms. Falcone's resignation. Motion carried.

A motion was made by Mr. Holmes, second by Mr. Sarno, to hire Ursula Clark as a full-time school crossing guard. Motion carried.

Mr. Holmes stated that he will need to hold an executive session of Council for the purpose of discussing a personnel matter.

A motion was made by Mr. Uskuraitis, second by Mrs. Wilson, to accept the Police & Public Safety Report. Motion carried.

Chief Caporali provide the following police report for the month of January:

1. Responded to 270 calls.
2. Issued 5 traffic citations.
3. Issued 3 non-traffic citations.
4. 7 criminal arrests.
5. 5 illegal parking tickets.



5-14

January 28, 2022

Vandergrift Police Department  
109 Grant Avenue  
Vandergrift PA 15690

Dear Chief Caporali,

I am writing to inform you that I am resigning from the position of part-time patrolman effective February 11, 2022.

I want to sincerely thank you for giving me the opportunity to work in Vandergrift Borough. The short time I have been on the job has helped me sharpen my skills and abilities.

Should you need any additional information from me, I can be reached at (724) 859-9629.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Zachary Byers', is written over a horizontal line.

Zachary Byers

Christian A. Disciscio  
128 Birch Street  
Spring Church, PA 15686  
(724) 882-1065

B-B

February 4, 2022

To: Joseph Caporali, Chief of Police,  
Vandergrift Borough Council

Please accept this letter as a resignation from my employment with Vandergrift Borough. As of February 21, 2022, I have accepted employment in another police department. I would like to thank the members of Council, the borough officials and Chief Caporali for the opportunity to work in Vandergrift Borough. It has allowed me to grow as a police officer and have enjoyed my time. I hope that my time of employment was impactful as well.

I will be working my last shift on February 15, 2022 and request my full resignation be effective March 23, 2022. Again, thank you, and I wish you the best moving forward.

Sincerely,

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Christian A. Disciscio

### BUILDING & GROUNDS REPORT:

Chairperson Sarno expressed his appreciation to those who voted him in to office. He also stated that he welcomes the opportunity to work with other members of Council.

Mr. Sarno stated that he has obtained a list of Borough buildings that are responsible under the Building & Grounds Committee.

Mr. Sarno stated that has set up his general e-mail account.

A motion was made by Mr. Holmes, second by Mr. Uskuraitis, to accept the Building & Grounds Report. Motion carried.

### TREE & LIGHT REPORT:

Chairperson Kessler also thanked people for voting for her. She also thanked Mrs. Wilson for all the data provided regarding trees in the Borough.

Mrs. Kessler stated that a tree was removed at 136 Hamilton Avenue due to a sewer problem. She also stated that she will be taking an inventory of all street lights that are out.

Mr. Uskuraitis questioned who is responsible for the removal of the tree.

A motion was made by Mr. Holmes, second by Mr. Uskuraitis, to accept the Tree & Light Report. Motion carried.

### GENERAL GOVERNMENT REPORT:

President Chvala stated that the Vandergrift Civil Service is requesting approval to adopt certain changes to the Police Civil Service Rules and Regulations. (See pages 6-A & 6B)

A motion was made by Mr. Holmes, second by Mr. Sarno, to approve the aforementioned changes to the Police Civil Service Rule and Regulations. Motion carried.

A motion was made by Mr. Uskuraitis, second by Mr. Holmes, to request the Vandergrift Civil Service Commission to create an eligibility list of candidates for the position of "patrolman". Motion carried.

A motion was made by Mr. Holmes, second by Mr. Uskuraitis, to accept the General Government Report. Motion carried.



6-A

# Borough of Vandergrift Civil Service Commission

109 Grant Avenue  
Vandergrift, PA 15690

December 16, 2021

Vandergrift Borough  
Attn: Office of the Secretary  
109 Grant Avenue  
Vandergrift, PA 15690

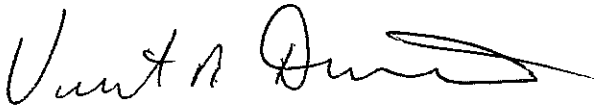
Re: Vandergrift Borough Police Civil Service Rules and Regulations

Dear Steve,

Please advise the Borough Council that on December 16, 2021 the Civil Service Commission met and adopted the enclosed changes to Police Civil Service Rules and Regulations.

The Civil Service Commission recommends the Police Civil Service Rules and Regulations to the Council for approval and adoption.

Respectfully,



Vince Domiano  
Chairman

Encl 1

CHAPTER 3. FULL -TIME POLICE OFFICERS

A. APPLICATIONS AND QUALIFICATIONS

3.4 Age and Residency Requirements. Change from 5 mile radius to 13 mile radius for residency requirement to coincide with the contract.

3.5 GENERAL QUALIFICATIONS

c) Shall be Act 120 certified – eliminate minimum service time

f) Lower application fee to \$25.00

CHAPTER 4 PROMOTIONS (RANKING POSITIONS)

A. APPLICATION AND QUALIFICATIONS

4.1 Eligibility and Examinations

For both the Sergeant and Lieutenant positions add – or five years experience in a supervisory or ranking position (sergeant or above) with another police department.

RECREATION REPORT:

Chairperson Uskuraitis reported that he will be holding a meeting with the Garden Committee on February 9<sup>th</sup>.

Mr. Uskuraitis stated that the Committee is still looking for a Pool Manager, Assistant Manager and lifeguards for the 2022 season.

A motion was made by Mr. Holmes, second by Mrs. Wilson, to accept the Recreation Report. Motion carried.

SOLICITOR'S REPORT:

Solicitor Kaft presented for adoption Resolution No. 1-2022, approving a subdivision application for Madeline Petrarca at 315-317 Longfellow Street. (See page 7-A)

A motion was made by Mr. Holmes, second by Mrs. Wilson, to adopt Resolution No.1-2022. Motion carried.

Solicitor Kraft presented for adoption Resolution No. 2-2022, amending the police Civil Service Rules and Regulations. (See page 7-A)

A motion was made by Mr. Holmes, second by Ms. Clayton, to adopt Resolution No. 2-2022. Motion carried.

Solicitor Kraft stated that he has sent a letter to the owner of 906 Holland Street in order to obtain a Release and Right of Entry Agreement.

A motion was made by Mr. Uskuraitis, second by Mr. Holmes. to accept the Solicitor's Report. Motion carried.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A discussion was held regarding David Conley, 229 Whittier Street, in which he was told that he cannot drive up over the curb.

Mr. Holmes stated that he was concerned with Mr. Conley causing a sewer problem by driving up over the curb and sidewalk.

7-14

**BOROUGH OF VANDERGRIFT  
RESOLUTION    / OF 2022**

**A RESOLUTION OF THE BOROUGH OF VANDERGRIFT, COUNTY OF WESTMORELAND AND COMMONWEALTH OF PENNSYLVANIA APPROVING A SUBDIVISION APPLICATION FOR MADELINE PETRARCA RELATING TO THE PROPERTY LOCATED AT 315 AND 317 LONGFELLOW STREET, VANDERGRIFT BOROUGH.**

**WHEREAS**, the Planning Commission of the Borough of Vandergrift held a public meeting on Monday, January 10, 2022, to hear a Subdivision Application request of Madeline Petrarca regarding the property owned by the applicant at 315 and 317 Longfellow Street, Borough of Vandergrift. Property is situate in a Residential District.

**WHEREAS**, the applicant presented a request for a minor subdivision to partition a small portion of the lot piece or parcel of land associated with the property at 315 Longfellow Street.

**NOW THEREFORE**, the Borough of Vandergrift does hereby **RESOLVE** as follows:

**RESOLVED**, the Council of the Borough of Vandergrift grants the subdivision request of Madeline Petrarca associated with the property located at 315 Longfellow Street, Vandergrift Pennsylvania, 15690, and 317 Longfellow Street, Vandergrift Pennsylvania, 15690, as requested.

**IT IS FURTHER RESOLVED**, that the Mayor of the Borough of Vandergrift, and the Borough Secretary of the Borough of Vandergrift and, if needed, the President of Council of the Borough of Vandergrift, are hereby authorized to execute any and all documents including, but not limited to, the original mylar and related plan documents authorizing the minor subdivision.

**RESOLVED**, at Vandergrift Pennsylvania, the 7<sup>th</sup> day of February, 2022.

**BOROUGH OF VANDERGRIFT:**

  
\_\_\_\_\_  
**KATHLEEN CHVALA, Council President**

ATTEST:

  
\_\_\_\_\_  
**STEPHEN J. DELLEDONNE,**  
Borough Secretary (SEAL)

**RESOLUTION 2 OF 2022**

**A RESOLUTION OF THE BOROUGH OF VANDERGRIFT, COUNTY OF WESTMORELAND AND COMMONWEALTH OF PENNSYLVANIA AMENDING POLICE CIVIL SERVICE RULES AND REGULATIONS FOR THE BOROUGH OF VANDERGRIFT**

**WHEREAS**, the Borough of Vandergrift deems the creation of new and updated Civil Service Rules is in the best interest of the public health, safety and welfare and important for compliance with all laws of the Commonwealth of Pennsylvania, as applicable; and,

**WHEREAS**, the Council of the Borough of Vandergrift has determined that the amendment of prior rules is ineffective and therefore, the Civil Service Rules which are the subject of this resolution shall repeal any prior Civil Service Rules and shall replace the same with those attached hereto and incorporated herein by reference as though fully set forth herein at length;

**NOW THEREFORE**, the Council of the Borough of Vandergrift does **RESOLVE** as follows:

**RESOLVED**, that the Council the Borough of Vandergrift, on the 7<sup>th</sup> day of February, 2022, does hereby repeal and revoke any provisions of the Civil Service Rules of the Borough of Vandergrift in conflict with the amended provisions as adopted by the Civil Service Commission of the Borough of Vandergrift and which said rules were approved by the Board of the Civil Service Commission on the 16<sup>th</sup> day of December, 2021, said rules attached hereto and made a part hereof as Exhibit "A" amending Chapter 3, Full-Time Police Officer Qualifications and Chapter 4, Promotions, as specifically limited to the amendments attached hereto as well as incorporating the requirements of Act 57.

**IT IS FURTHER RESOLVED**, that said amendments, as approved by the Civil Service Commission of the Borough of Vandergrift on December 16, 2021 are hereby incorporated into the Vandergrift Borough Police Civil Service Rules and Regulations adopted by the Civil Service Commission at their public meeting on the 18<sup>th</sup> day of June, 2018 and approved by the Council of the Borough of Vandergrift on the 2<sup>nd</sup> day of July, 2018 as though fully set forth therein.

**BOROUGH OF VANDERGRIFT**

By: Kathleen Chvala  
**KATHLEEN CHVALA**, Council President

ATTEST:

Stephen J. DelleDonne (SEAL)  
**STEPHEN J. DELLEDONNE**,  
Borough Secretary

COMMENTS FROM VISITORS:

Karen Cramer stated that she had given paper work to Mr. Holmes in regards to purchase the property at 906 Holland Street.

Mr. Holmes recommended that a red X be placed on this structure.

At 8:25 pm., a motion was made by Mrs. Wilson, second by Mr. Holmes, to call an executive session of Council for the purpose of discussing a personnel matter. Motion carried.

At 9:02 pm. a motion was made by Mr. Holmes, second by Mr. Uskuraitis, to return to the regular order of business and to state that no action was taken during the executive session. Motion carried.

RECESS:

A motion was made by Mr. Holmes, second by Mr.Uskuraitis, to recess the meeting until Friday, February 11, 2022, beginning at 5:00 pm.

The meeting was recessed at 9:03 pm.

BOROUGH OF VANDERGRIFT

RECESSED MEETING OF FEBRUARY 7, 2022

FEBRUARY 11, 2022

The Council of the Borough of Vandergrift met in the Council Chambers of the Municipal Building at 5:00 pm, with President Chvala presiding. The Pledge of Allegiance to the Flag was recited.

MEMBERS PRESENT:

Jody Sarno	Daisha Clayton
Tom Holmes	Christine Wilson
John Uskuraitis	Kathleen Chvala
Marilee Kessler	

OTHER OFFICIALS:

Lenny Collini, Mayor	Stephen DelleDonne, Secretary
Larry Loperfito, Solicitor	Joseph Caporali, Police Chief

VISITORS:

None

President Chvala stated that purpose of the recessed meeting is to discuss and act on a personnel issue. She stated that William E. Moore has submitted an irrevocable Letter of Retirement from the Borough of Vandergrift Police.

A motion was made Mr. Holmes, second by Mr. Uskuraitis, to accept Mr. Moore's Irrevocable Letter of Retirement from the Borough of Vandergrift Police Department, effective February 7, 2022. Motion carried.

ADJOURNMENT:

A motion was made by Mr. Holmes, second by Mr. Uskuraitis, to adjourn the meeting. Motion carried.

The meeting was adjourned at 5:02 pm.

