

BOROUGH OF VANDERGRIFF
MINUTES OF THE VANDERGRIFF COUNCIL

NOVEMBER 3, 2014

The Council of the Borough of Vandergriff met in the Council Chambers of the Municipal Building at 7:00 p.m., with President Brian Carricato presiding. The Pledge of Allegiance to the Flag was recited.

MEMBERS PRESENT:

Frank Moliterno	Kathleen Chvala
Brian Carricato	Christine Wilson
James Rametta	Lenny Collini
Vernon Sciallo	

OTHER OFFICIALS:

Louis Purificato, Mayor	Stephen DelleDonne, Secretary
Larry Loperfido, Solicitor	Theresa Geltz, Asst. Secretary
Michael & Lucien, Engineers	Joseph Caporali, Police Chief

MINUTES:

The minutes of the September 2, 2014 meeting were approved by motion of Mr. Rametta, second by Mr. Sciallo. Motion carried

VISITORS:

A motion was made by Mr. Moliterno, second by Mr. Collini, to hear from visitors at this time. Motion carried.

President Carricato recognized State Senator Jim Brewster.

Senator Brewster introduced himself to members of Council as the representative for the Vandergriff Borough starting December 1, 2014. He stated that he and his staff look forward to working with Borough in whatever needs that may arise.

Henry Wilken, 183 Washington Ave., addressed Council in regards to seeking compensation for damages to his vehicle from falling tree limbs. He contended that the Borough did not act promptly to make the area safe.

Mrs. Wilson stated that she had a tree trimmer address this problem as soon as the Borough Secretary informed her of this matter.

Solicitor Loperfito stated that the insurance company deemed this matter immune from liability for damages under the Political Subdivision Tort Claims Act. He stated that the letter Mr. Wilken from the insurance company regarding this matter is legally correct.

Todd Sherbondy, Apollo, Pa., questioned whether there was a resolution on a claim he filed regarding medical treatment for his daughter from an occurrence at the pool.

Solicitor Loperfito stated that the insurance company has denied this claim.

Michael Hepler, 206 Washington Ave., questioned whether the fencing around the Franklin Avenue Playground will be removed.

President Carricato stated that the sections of fencing that parallels 12th & 15th Streets will remain for safety reasons.

Julie Martin, V.I.P., reminded Council of the Community Meeting to held this Thursday at the Casino Theater. She stated that plans are to set up committees that mirror committees of Council.

Ms. Martin informed Council that Lisa Whelan will be setting a meeting to discuss energy generated on the Kiski River.

Ms. Martin informed Council that the Christmas parade and "Light Up Vandergrift" festivities will be held on Friday, November 28th. (See page 2-A)

A motion was made by Mr. Collini, second by Mrs. Wilson, to return to the regular order of business. Motion carried.

MAYOR'S REPORT:

No Report

SECRETARY'S REPORT:

The Secretary stated that he has received a letter from the Kiski Valley Water Pollution Control Authority regarding the expiration of Mrs. Wilson's term as a Authority Board member effective January, 2015. (See page 2-B)

2-A

Vandergrift Improvement Program, Inc.

P.O. Box 77, Vandergrift, PA 15690

Phone: 724-567-5286 / Fax: 724-567-7295

Email: vip15690@comcast.net

Website: <http://www.officialvandergrift.com>

A 501©3 non-profit organization

October 20, 2014

Vandergrift Borough
109 Grant Ave.
Vandergrift, PA 15690

Re: Light Up Vandergrift Event

Dear Council,

The Vandergrift Improvement Program is beginning the preparations for the annual Christmas celebration and parade. The 'Light Up Vandergrift' festivities will be on Friday, November 28th. We would like your permission to use the regular parade route (Walnut, Longfellow, Franklin and Grant) and to close the Walnut and Longfellow streets staging area before the parade starts to form at 5:00pm. Parade participants will gather on Walnut and the area near Ferrante Motors. Participating emergency vehicles will line up along Longfellow.

Vendors will begin to set up on the sidewalks on Grant Avenue at 3:00pm, at which time we will need to close Grant to through traffic. Entertainment will start on Grant Avenue at 5:00pm, and the parade will begin at 6:00pm from Walnut Street and end at the Casino Theater.

We would like to put the community Christmas tree up on the corner of Farragut near Carino's the same as in the past and also would like to have the Vandergrift Police lead the parade.

Any and all help from Council will be appreciated and any council members wishing to participate in the parade please let me know by Friday, November 14th.

Should you have any questions, please contact me at 724-567-6762 (work) or by email julie@byerstaxiandbusing.com

Thank you,

Julia Martin
Chairwoman



Kiski Valley Water Pollution Control Authority

1361 SCHOOL ROAD • LEECHBURG PA 15656

PHONE: (724) 568-3655

FAX: (724) 568-3554

October 22, 2014

Vandergrift Borough Council
109 Grant Avenue
Vandergrift, PA 15690

Re: Appointment of Authority Board member

Dear Council:

The term of the representative from your municipality to Kiski Valley Water Pollution Control Authority Board of Directors will expire in January, 2015. Your current representative is Christine Wilson.

Each appointed representative serves a five year term on the Authority Board. Once the appointment or re-appointment is confirmed, please notify the Authority with a letter of that decision.

Should you have any questions please contact me at 724-568-3655

Sincerely,

A handwritten signature in black ink, appearing to read "Dennis J. Dulyea", written over a horizontal line.

Dennis J. Dulyea
Authority Manager

A motion was made by Mr. Sciuлло, second by Mr. Moliterno, to reappoint Christine Wilson to a five (5) year term on the Kiski Valley Water Pollution Control Authority Board, as a representative of the Borough of Vandergrift. Motion carried.

A motion was made by Mr. Sciuлло, second by Mr. Rametta, to accept the Secretary's Report. Motion carried.

ORDINANCE OFFICER'S REPORT:

No Report

COMMUNICATIONS & CORRESPONDENCE:

None

REGULAR AND STATED BILLS:

A motion was made by Mr. Sciuлло, second by Mr. Rametta, to pay all stated and approved bills. Motion carried.

SPECIAL BILLS:

The Secretary presented a request from Bove Engineering to approve the submission of a PennVest Payment No. 9 in the amount of \$741,699.10. He stated that this amount reflects 2A Construction Estimate No. 8 (Monzo) of \$239,081.71; 2B Construction Estimate No. 8 (Johnston) of \$443,351.19; Engineer Estimate No. 10 of 57,732.50; Interim Interest of \$834.92 and PennDot Inspection Fees of \$698.78.

A motion was made by Mrs. Chvala, second by Mr. Sciuлло, to approve the aforementioned matter. Motion carried with Mrs. Wilson abstaining.

Engineer Lucien Bove submitted a request for payment of \$290,263.01 regarding 2014 Community Development Block Grant Program for a street reconstruction project awarded to Glenn Johnston, Inc. (See 3-A)

A motion was made Mrs. Chvala, second by Mr. Rametta, to approve the aforementioned matter. Motion carried with Mrs. Wilson abstaining.

STREET & SANITATION REPORT:

Chairperson Sciuлло informed Council that the entire town of Vandergrift qualifies for funding through the Community Development Block Grant Program. He stated that the Street & Sanitation Committee has compiled a list of 21 streets to be considered for street reconstruction with the CDBG funding.

3-4

REQUEST FOR PAYMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
WESTMORELAND COUNTY

MUNICIPALITY / AGENCY: Vandergrift Borough

ACTIVITY: Street Reconstruction

CONTRACT NO. / HUD ACTIVITY NO.: 14-25(D)/ HUD Activity # 1752

ALLOCATION: \$300,000.00 (+ \$6,024.00 to be added by amendment)

REQUEST NO.: 1

AMOUNT OF REQUEST: \$ 290,263.01 (ATTACH INVOICES)

PREVIOUS REQUEST(S): \$ 0.00

TOTAL TO DATE: \$ 290,263.01 (THIS LINE CANNOT EXCEED ALLOCATION)

BALANCE: \$ 15,277.00

I HEREBY CERTIFY THAT THE PAYMENT REQUESTED IS CORRECT AND THAT THE WORK HAS BEEN ACCOMPLISHED IN ACCORDANCE WITH THE SUBRECIPIENT AGREEMENT.



AUTHORIZED SIGNATURE - MUNICIPALITY / AGENCY

I HEREBY CERTIFY THAT THE ATTACHED INVOICE(S) CORRESPONDS WITH THE WORK COMPLETED TO DATE AND HAS BEEN PROPERLY COMPLETED ACCORDING TO THE APPROVED PLANS AND SPECIFICATIONS



LOCAL PROJECT ENGINEER, ARCHITECT, ETC.

CHECK IF FINAL REQUEST FOR PAYMENT ☐

MAKE CHECK PAYABLE TO: Glenn Johnston Inc.
1055 Center Street
McKeesport, Pa. 15132

APPROVED:

LABOR COMPLIANCE OFFICER

DATE: _____

PROGRAM ACCOUNTANT

DATE: _____

Engineer Lucien Bove stated he has prepared and submitted two applications to be submitted to the Westmoreland County Planning Department for funding of a street reconstruction project for 2015 funded with CDBG funding. He stated that the first priority contains 12 streets for reconstruction at a total cost of \$424,845. (See pages 4-A & 4-B)

The Second Priority of streets to be considered for reconstruction with CDBG funds contains streets at a total cost of \$168,000. (See pages 4-C & 4-D)

A motion was made by Mr. Sciallo, second by Mr. Moliterno, to approve the aforementioned matters. Motion carried.

A motion was made by Mr. Collini, second by Mr. Rametta, to accept the Street & Sanitation Report. Motion carried.

ENGINEER'S REPORT:

Engineer Michael Bove recommended that Council approve repaving 28th Street instead of re-installing the bricks. He stated that this will be more effective and will cost less.

A motion was made by Mr. Sciallo, second by Mrs. Chvala, to approve the aforementioned matter. Motion carried.

A motion was made by Mr. Sciallo, second by Mr. Collini, to accept the Engineer's Report. Motion carried.

BUDGET & FINANCE REPORT:

Chairperson Chvala stated that the proposed budget for the year 2015 has been completed and is ready for presentation to members of Council. She requested that this meeting be recessed until Monday, November 10, 2014 for the purpose of presenting the 2015 budget. She also stated that the Secretary will hand out the proposed budget for members to review for the Monday night meeting.

A motion was made by Mr. Sciallo, second by Mr. Rametta, to accept the Budget & Finance Report. Motion carried.

POLICE & PUBLIC SAFETY REPORT:

In regards to upcoming holiday season, a motion was made by Mr. Moliterno, second by Mrs. Chvala, to cease issuing meter parking tickets from November 28 2014 to thru January 1, 2015. Motion carried.

WESTMORELAND COUNTY
2015 – 2016 – 2017 CDBG PROGRAM

First Priority

LIST OF STREETS	<u>ADT</u>
1. COLUMBIA STREET from Sherman to Grant	900
2. GRANT AVENUE from Columbia to Franklin	1200
3. WASHINGTON AVENUE from Franklin to Washington	900
4. HOLMES STREET from Hancock to Wallace	500
5. THIRD STREET from Sherman to Eleventh	500
6. FOURTH STREET from Sherman to Eleventh	400
7. FIFTH STREET from Sherman to Eleventh	500
8. DELAWARE AVENUE from Pennsylvania to Pennsylvania	700
9. PENNSYLVANIA AVENUE from Delaware to LaBelle Vue	700
10. TWENTY-SIXTH STREET from Irving to Oak	600
11. FRANKLIN AVENUE from Hancock to Madison	1200
12. EMERSON STREET from Hancock to Wallace	800

TOTAL PROJECT COSTS

Phase	Local Match 15%	CDBG	Other Funding source	TOTAL
Administrative	5,000	Not Eligible	---	5,000
Legal	2,000	Not Eligible	---	2,000
Financial / Accounting	---	Not Eligible	---	---
Engineering	38,000	Not Eligible	---	38,000
Permits		Not Eligible		
Construction	18,845	361,000	---	379,845
Contingency		Not Eligible	---	---
Tap-in Fees			---	---
Other - identify		Not Eligible	---	---
Totals	63,845	361,000	---	424,845

Attach a dated Engineer's estimate. If no estimate is available, indicate how project costs were determined. For waterline extensions, cost estimate may include cost of hydrants; for water and sewer extensions include tap fees or any other fee required. Note: CDBG funds must be used to pay tap fees for all low and moderate income homeowners. The homeowner must own and reside in the home to be eligible for the CDBG-paid tap. This cost must be included in the estimate.

IF THE PROJECT COSTS EXCEED THE AMOUNT OF CDBG FUNDS ALLOCATED TO THE PROJECT, THE MUNICIPALITY WILL BE REQUIRED TO PROVIDE THE ADDITIONAL FUNDS.

The applicant **MUST** provide a match of 15% of the total project cost.

Attach a letter of commitment from the governing body documenting the match. The match can include hard and / or soft costs. Engineering costs are also considered eligible for this purpose.

Attach documentation of funding available to support other and local costs

NOTE: CDBG funds may NOT be used to pay for third party professional costs such as engineering, consulting, etc. unless the project is classified as a planning activity and prior approval is obtained from the Westmoreland County Department of Planning and Development.

6. Name, address and phone number of Engineer supplying estimate:

Bove Engineering Company

8201 Route 819, Greensburg, PA 15601

Ph: (724) 925-9269

WESTMORELAND COUNTY
2015 – 2016 – 2017 CDBG PROGRAM

Second Priority

LIST OF STREETS

	<u>ADT</u>
13. TWENTIETH STREET All	500
14. CHESTNUT STREET from Linden to Spruce	600
15. ELM STREET from Linden to Chestnut	500
16. SHORT ALLEY between Elm and Chestnut	200
17. TWENTY-NINTH STREET from Hancock to dead end	300
18. SPRUCE STREET from Linden to dead end wall	300
19. LOWELL STREET from Hancock to Wallace	500
20. IRVING STREET from Emerson to Longfellow	600
21. EMERSON STREET from Holland to Hawthorne	800

7. TOTAL PROJECT COSTS

Phase	Local Match 15%	CDBG	Other Funding source	TOTAL
Administrative	3,000	Not Eligible	----	3,000
Legal	1,000	Not Eligible	----	1,000
Financial / Accounting	----	Not Eligible	----	----
Engineering	15,080	Not Eligible	----	15,080
Permits	----	Not Eligible	----	----
Construction	6,320	142,800	----	149,120
Contingency	----	Not Eligible	----	----
Tap-In Fees	----	----	----	----
Other - Identify	----	Not Eligible	----	----
Totals	25,400	142,800	0.00	168,200

Attach a dated Engineer's estimate. If no estimate is available, indicate how project costs were determined. For waterline extensions, cost estimate may include cost of hydrants; for water and sewer extensions include tap fees or any other fee required. Note: CDBG funds must be used to pay tap fees for all low and moderate income homeowners. The homeowner must own and reside in the home to be eligible for the CDBG-paid tap. This cost must be included in the estimate.

IF THE PROJECT COSTS EXCEED THE AMOUNT OF CDBG FUNDS ALLOCATED TO THE PROJECT, THE MUNICIPALITY WILL BE REQUIRED TO PROVIDE THE ADDITIONAL FUNDS.

The applicant **MUST** provide a match of 15% of the total project cost.

Attach a letter of commitment from the governing body documenting the match. The match can include hard and / or soft costs. Engineering costs are also considered eligible for this purpose.

Attach documentation of funding available to support other and local costs

NOTE: CDBG funds may NOT be used to pay for third party professional costs such as engineering, consulting, etc. unless the project is classified as a planning activity and prior approval is obtained from the Westmoreland County Department of Planning and Development.

8. Name, address and phone number of Engineer supplying estimate:

Bove Engineering Company Lucien Bove, P.E. 724-925-9269
8201 Route 819
Greensburg, PA 15601-7515

BUILDING & GROUNDS REPORT:

Chairperson Rametta reported that the work on the lower parking lot along Washington & Lincoln has been completed.

Mr. Rametta stated that the Senior Citizen Building has been emptied out, with material being donated to St. Vincent DePaul and the Fire Department. He also stated that the building is set up for election day.

Solicitor Loperfito stated that a title exam has been performed on the Sr. Citizen Building. He also stated that he is still waiting for a commercial appraiser to do an appraisal of the building.

Mr. Rametta questioned if this building could be rented out.

Solicitor Loperfito stated that this matter can be discussed at a later date.

Mr. Rametta stated that he requested funding in 2015 for repair the pavement at the Columbia Parking Lot and paint lines.

A motion was made by Mr. Collini, second by Mr. Sciuillo, to accept the Building & Grounds Report. Motion carried.

TREE & LIGHT REPORT:

Chairperson Wilson stated that the tree trimming and removal for this year has been completed. She stated that a list for next year is being prepared.

A motion was made by Mr. Rametta, second by Mr. Sciuillo, to accept the Tree & Light Report. Motion carried.

GENERAL GOVERNMENT REPORT:

No Report

RECREATION REPORT:

Chairperson Collini reported that the park facilities have been winterized and the tennis court nets have been removed.

Within the tennis court area, Mr. Collini stated that people have expressed an interest to use this area for street hockey

Solicitor Loperfido stated that he has no problem with this matter as long as the Engineer deems the area safe for this activity. If some areas were unsafe for tennis, then this area may not be safe for street hockey and some areas may need to be blocked off.

Mr. Moliterno questioned the matter of dogs in Kennedy Park.

Mr. Collini stated that people must clean up after their dogs when in the park.

Mr. Collini stated that three bid proposals have been received regarding the installation of new playground equipment at Jackson Avenue Playground. He stated that the proposals will be distributed to members of Council for their review to be acted on at the December 1st meeting.

Mr. Collini stated that all monies raised through donations will be deposited through an account set up and managed by the Vandergrift Improvement Program.

In regards to the pool facility, Mr. Collini stated that it has been winterized. He also stated that the leak detection company will be performing a leak detection test in March of 2015. He also stated that a follow up needs to be done on the matter with DCNR.

A motion was made by Mrs. Chvala, second by Mrs. Wilson, to accept the Recreation Report. Motion carried.

SOLICITOR'S REPORT:

Solicitor Loperfido stated that he is preparing a proposed Ordinance No. 8-2014 which directs property owners to direct roof water runoff away from adjoining buildings. He stated that he will circulate a copy of said ordinance to members of Council within three weeks.

Engineer Michael Bove stated there are many ways to address this matter as recommended by the Westmoreland Conservation District.

Solicitor Loperfido presented for adoption Resolution No. 6-2014 which identifies the sewer recovery billing statement of \$54.00, to allocate \$45.00 to the sewer recovery fund and \$9.00 to the community development fund. (See pages 6-A & B)

A motion was made by Mrs. Chvala, second by Mr. Moliterno, to adopt Resolution No. 6-2014. Motion carried.

Solicitor Loperfido presented the following interest quotes for the borrowing of up to \$200,000 Tax Anticipation Loan:

1. Apollo Trust Company – 1.8%
2. S & T Bank – 1.25%
3. First Commonwealth Bank – 1.9%

RESOLUTION 6 OF 2014

**A RESOLUTION OF THE BOROUGH OF VANDERGRIFF, COUNTY
OF WESTMORELAND AND COMMONWEALTH OF PENNSYLVANIA
ALLOCATING BILLED FUNDS BETWEEN THE SEWER RECOVERY
FUND AND THE COMMUNITY DEVELOPMENT FUND.**

WHEREAS, the Borough of Vandergrift has create a community development fund by Ordinance dated the 5th day of May, 2014 and identified as Ordinance No. 6 of 2014 for the purpose of developing the community known as the Borough of Vandergrift by and through the means identified in said Ordinance; and,

WHEREAS, the community development fund is funded with billable amounts originally billed to the residents of the Borough of Vandergrift under the sewer recovery fund for the Borough of Vandergrift; and,

WHEREAS, the sewer recovery fund was amended and the amount assessed against each EDU in the Borough of Vandergrift was reduced by \$3.00 per month and said amounts were billed against each EDU for purposes of funding the community development fund; and,

WHEREAS, the Borough of Vandergrift has billed said amounts on one single billing but due to a compromised billing system, has been unable to identify the allocation between the sewer recovery fund and the community development fund; and,

WHEREAS, John Sarp, CPA, auditor for the Borough of Vandergrift, has deemed the billing appropriate and has directed the preparation of this Resolution for the Borough of Vandergrift to specify the allocation pending creation of the new billing system for the Borough of Vandergrift;

NOW THEREFORE, the Council of the Borough of Vandergrift does hereby **RESOLVE** as follows:

RESOLVED, that the allocation of funds under and through the sewer recovery billing and the community development billing, identified to each EDU as a \$54.00 quarterly bill, shall be allocated \$45.00 per billing cycle to the sewer recovery fund and \$9.00 per billing cycle to the community development fund pending finalization of the new Borough billing system which shall allocate amounts directly on the billing statement.

IT IS FURTHER RESOLVED, that any amounts, previously billed, but not specifically allocated on the billing statement, shall be allocated in accordance with the terms of this Resolution and all future billings shall be allocated in accordance with this Resolution pending amendments to

billable amounts and pending finalization of the new billing system which shall allocate amounts clearly and unambiguously on the billing statement.

RESOLVED at Vandergrift, Pennsylvania this 3rd day of November, 2014.

BOROUGH OF VANDERGRIFT

By: 
BRIAN J. CARRICATO, Council President

ATTEST:

 (SEAL)
STEPHEN J. DELLEDONNE,
Borough Secretary

A motion was made by Mr. Moliterno, second by Mrs. Chvala, to accept the interest quote from S & T Bank at 1.25% for the 2015 Tax Anticipation Loan. Motion carried.

Solicitor Loperfido presented and reviewed the proposed Resolution No. 4-2014 which establishes a format for the use of public property of the Borough. (Copy on file at the Borough Secretary's office)

Mr. Sciallo stated that he is opposed to the adoption of this resolution. He questioned why this matter was not brought before Council before any resolution was prepared.

Mrs. Wilson stated that no member of Council should direct the solicitor to prepare an ordinance or resolution without the approval of the body of Council.

Mr. Rametta suggested that all is needed is an agreement prepared in which identifies the responsibilities and costs incurred by someone or an organization using public property.

Solicitor Loperfido stated that this resolution is designed to protect the interest of the Borough.

Following a discussion, a motion was made by Mr. Collini, second by Mr. Rametta, to table action on this matter at this time. Motion carried.

Solicitor Loperfido stated that some type of action is needed in regards to establishing no overnight parking within the lower parking lot on Lincoln & Washington Avenues.

Chief Caporali recommended that Council establish a time period for no parking as opposed to stating "no overnight parking" for enforceable reasons. He suggested the period from 3:30 a.m. to 7:00 a.m.

Solicitor Loperfido stated that since this lot is designated by ordinance as a metered lot, Council must either amend the ordinance.

Following a discussion on this matter, Solicitor Loperfido recommended that Council delay action at this time.

A motion was made by Mr. Collini, second by Mrs. Wilson, to approve the aforementioned recommendation. Motion carried.

A motion was made by Mrs. Chvala, second by Mr. Collini, to accept the Solicitor's Report. Motion carried.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

RECESS:

A motion was made by Mr. Collini, second by Mr. Rametta, to recess the meeting until Monday, November 10, 2014, beginning at 7:00 p.m., for the purpose of presenting the proposed budget of the Borough of Vandergrift for the fiscal year 2015. Motion carried.

The meeting was recessed at 8:35 p.m.

BOROUGH OF VANDERGRIFF

RECESSED MEETING OF NOVEMBER 3, 2014

NOVEMBER 10, 2014

The Council of the Borough of Vandergriff met in the Council Chambers of the Municipal Building at 7:00 p.m., with President Brian Carricato presiding.

MEMBERS PRESENT:

Vernon Sciuillo	Brian Carricato
Kathleen Chvala	Frank Moliterno, via electronic device

OTHER OFFICIALS:

Stephen DelleDonne, Secretary	Larry Loperfito, Solicitor
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PURPOSE OF RECESSED MEETING:

President Carricato stated that the purpose of the recessed meeting is to present the proposed budget of the Borough of Vandergriff for the fiscal year, 2015.

Chairperson Chvala presented the following proposed General Fund, Special State Aid Fund, and the Park & Pool Fund budgets for the fiscal year 2015:

1. General Fund - \$ 2,186,592.00
2. State Aid Fund - 149,541.00
3. Park & Pool - 86,060.00

With no objections or comments, a motion was made by Mrs. Chvala, second by Mr. Moliterno, to advertise the propose budgets for the fiscal year 2015 for public inspection until 4:00 p.m., December 1, 2014. Motion carried.

A motion was made by Mr. Sciuillo, second by Mrs. Chvala, to adjourn the meeting. Motion carried.

The motion was adjourned at 7:10 p.m.