

BOROUGH OF VANDERGRIFF COUNCIL

REGULAR MEETING

AGENDA

DATE: February 3, 2025

The Council of the Borough of Vandergriff will meet in the Council Chambers of the Municipal Building at 7:00 pm, with President Holmes.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

COUNCIL MEMBERS:

Marilee Kessler	Thomas Holmes
Christine Wilson	Jody Sarno
Rae Ann Bruner	Bryan Young
Daisha Clayton	

OTHER OFFICIALS:

Lenny Collini, Mayor	Stephen DelleDonne, Secretary
Shea Kraft, Solicitor	Theresa Geltz, Asst. Secretary
Lucian Bove, Engineer	Joseph Caporali, Police Chief

APPROVAL OF MINUTES:

1. Approval of January 13, 2025 minutes

VISITORS: (3 minute limitation per commenter)

OPENING OF BIDS:

1. None

MAYOR'S REPORT:

1. Announcements.

SECRETARY'S REPORT:

1. Letter of intend to DCED requesting a study to determine the feasibility of the merger of No. 1 & No. 2 Fire Departments.
2. Jean Holmes letter resignation to the Vandergriff Zoning & Hearing Board.
3. Results of testing of by Vandergriff Civil Service Commission position of Patrolman.

CODE OFFICER'S REPORT:

1. Checked on 9 complaints and attended 2 hearings in January.

COMMUNICATIONS & CORRESPONDENCE:

1. Pride in the Park-Request to use Kennedy Park June 14th.
2. Carl Ward-All Visions Media-Use of Kennedy Park August 30th.
3. Until the Whole World Knows Ministry-Use of Stage at Kennedy Park July 27th.
4. Allusion Brewing Company-Octoberfest on September 13th.
5. VBA-Gathering on Grant –May 16th, June 20th, July 18th, Aug. 15th, and Sept. 19th.
6. The Sia Center-Carnival –June 3rd thru June 7th

APPROVAL OF REGULAR & STATED BILLS:

STREET & SANITATION REPORT:

1. Emergency repairs were made to sewer lateral at 15th Street. Lateral was collapsed
And sewer was backed up in the house.
2. Sinkage problem on Beech Street continues.

ENGINEER'S REPORT:

1. See attached

BUDGET & FINANCE REPORT:

1. Distribute monthly General Fund, Pool and State Aid Budget reports.

POLICE & PUBLIC SAFETY REPORT:

1. No-Report *See attached*

BUILDING & GROUNDS REPORT:

1. On-going report of the Olmsted Commons Project.

TREE & LIGHT REPORT:

1. See attached report

GENERAL GOVERNMENT REPORT:

1. Will move to hire two (2) full-time police officers .

RECREATION REPORT:

- 1.

SOLICITOR'S REPORT:

1. No Report

UNFINISHED BUSINESS:

1. Move to approve the policy regarding the use of Borough Property.

NEW BUSINESS:

1. Mrs. Kessler requests Council to the approval of individuals to the Steering Committee for Vandergrift Active Transportation Plan Grant.

ADJOURNMENT:

raeannbruner@vandergriftborough.com

1/29/2025 7:28 AM

Trees and Lights Jan 2025

To Steve Delladonne <vgborosec@comcast.net>

Trees and Lights January 2025

Lights:

138 Franklin
416 Longfellow
420 Hancock
131 Sherman
103 Walnut/Franklin
199 Washington
189 Columbia
601 Hancock
303 Hancock
515 Hancock
131 Hamilton
157 Delaware
100 Maryland
231 Sherman X2
205 Sherman x2

Trees:

183 Grant dead branches removed by borough crew

Engineer Agenda items for February 3, 2025

To Stephen DelleDonne <vgborosec@comcast.net> • Tom Holmes <tomholmes@vandergriftborough.com> Copy
Larry Loperfido <ldl@gllawyers.com> • Shea M Kraft Esquire <smk@gllawyers.com> •
Christine Wilson <christinewilson1782@gmail.com> • Marilee Kessler <marileekessler@vandergriftborough.com> •
Daishaclayton <daishaclayton@vandergriftborough.com> • jodysarno@vandergriftborough.com •
Lenny Collini <lennycollini@vandergriftborough.com> • raeannbruner@vandergriftborough.com •
bryanyoung@vandergriftborough.com

Ladies and Gentlemen,

The following are my requested agenda items for the Monday, January 6, 2025 Council meeting:

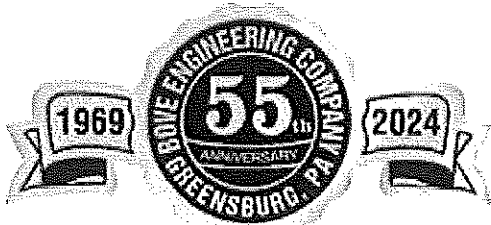
1. **Olmsted Commons Park Development Project** - Thanks to our efforts and the contractor's donation of work to the project, DCNR has announced that this will release the full grant amount and allow the Borough to request \$32,700 at this time. Note that 10% (\$15,100) is held until the project is closed out which the Borough will need to cover. With the \$27,700 already received from the second half of the grant money and \$32,700 available, this will equal the full grant amount including the 10%. Requesting authorization to submit the second request for partial payment of \$32,700 and to revise approval of Payment No. 3 to the contractor up to as much as currently available at this time. Note that a small punch list remains for items to be completed when the weather permits. Please continue in the effort to raise funds for this project to offset the Borough's costs. Once we confirm final amounts, we can discuss meeting with the Legislators to request additional assistance, if needed. Please see the email and letter from Cheri Matter of DCNR regarding the items needed for final inspection and close-out.
2. **2024 CDBG Project** – Request authorization to advertise bids to be opened at the March meeting (unless already noted in January 6, 2025 meeting minutes).
3. **Casino Theater and Library Building Improvements - Phase 2 (LSA Grant)** – We are nearly ready with this project as follows: Bid 1 Finish Masonry Repointing and Sealing, Bid 2 Window Replacement 15 Each, Bid 3 Interior Plaster Repair in Library 1,300 SF. Request authorization to advertise bid opening in March or April.
4. **1st Commonwealth Bank Sign Upgrade** – Discussion regarding the need for a Zoning Variance and Hearing before the sign permit can be issued.
5. **WCHA Easement Agreement Request** – Discuss / Authorize approval of Easement Agreement. See emailed correspondence dated 1-28-2025 and attachments.
6. **Ninth Street Retaining Wall Replacement Project** (CEAP Grant) Drilling to proceed when weather permits.
7. **104 West Adams Parallel Parking Request** – Upon receiving no responses to my 1-9-2025 email correspondence to the Board regarding this request, I am of the opinion there is no desire to allow this type of special parking arrangement. Therefore I will inform the property owner that an application with the proposed arrangement will not be approved since it does not meet the ordinance in respect to, among other things the Site distance Visibility Limitations, the Driveway does not form a 90° angle with the street or as near as possible, and especially due to the concerns about Double Parking of vehicles under different ownership.
8. **Peoples Gas Request for 2025 Street Paving List** – PNG has requested this information by 3-31-2025. Please advise of any plans for paving other than CDBG's.
9. **PNG Gas Line Replacement Projects**
 - a. Whittier Street Project – Planned to start in January 2025.
 - b. Longfellow 2025 Project - Planned to start in January 2025.

- c. Franklin Avenue Project – Planned for July 2025.
 - d. Longfellow & 27th Street Project – Now planned to start in February, 2025 (Half a block of Longfellow is within the 2024 CDBG project).
 - e. East Monroe Ave. (East Madison Ave.) Project – Planned for July 2025. Anticipate application being filed soon.
 - f. Columbia Avenue Leak Project (11th Street) – Gas line work complete. Trench pavement restored but curb to curb wearing course not yet completed.
 - g. Sherman Avenue Project Phase 1 – This project may have been completed. Please advise of any issues with the restoration.
 - h. LaBelle Vue Project – Under design.
10. Any Engineering-related Items added to the agenda

Items requiring board action are shown in **Bold** print. If anyone has any questions, or If any additional items are required but not listed above, please let me know as soon as possible. I plan to attend the meeting and to be available for any questions. Thank you.

Sincerely,

Lucien Bove, PE
Bove Engineering Company
8201 Route 819
Greensburg, PA 15601
(724) 925-9269



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BOROUGH OF VANDERGRIFF

SOLICITOR'S AGENDA

February 3, 2025

Executive Session:

1. None Requested.

Regular Meeting:

1. **Adoption of Resolution 3 of 2025 – Amendments to and Reinstatement of Modifiable Public Use Policy for Public Areas of the Borough of Vandergriff initially adopted on December 4, 2023 via Resolution 10 of 2023**
2. Discussion and deliberation of proposed Easement Agreement received from Westmoreland County Housing Authority for property located at 90-96 Emerson Court, Vandergriff, PA
 - a. **If Easement Agreement approved by Council – Adoption of proposed Resolution 4 of 2025 authorizing execution of Easement Agreement**
3. Discussion and deliberation of proposed Ordinance Establishing Annual Rental License Fee and Amending Article III, Section 368 of Vandergriff Borough Code
 - a. **If proposed ordinance is approved by Council - Official action re: advertising of proposed Ordinance 1 of 2025 for adoption at March 3, 2025 Regular Meeting of Council**
4. Discussion and deliberation of proposed Ordinance Amending Article VIII, Section 470 of the Vandergriff Borough Code, to codify exclusivity of handicapped parking spaces on public streets
 - a. **If proposed ordinance is approved by Council - Official action re: advertising of proposed Ordinance 2 of 2025 for adoption at March 3, 2025 Regular Meeting of Council**